

Probation Requirements

As a student on probation, we understand there are many factors that may have led to your probationary status that often go beyond your academic achievement. As a result, we want to make sure you understand your options and that you have a plan in place to help you get off probation. By following the steps below, you will be aware of your probation requirements, know how to remove your probation hold, and be on your way to better academic success.

Probation Steps:

1. Read through the entire brochure.
2. Fill out the enclosed response card and mail it to the Academic Skills Office right away.
3. Set up a time to speak with your academic advocate or contact the Academic Skills Office to get connected with an advocate within a week of the start of the term.
4. Be an active participant in your success!

Academic Skills Office
612-330-1291
academiskills@augsborg.edu

**Students interested in receiving
this information in electronic
format should visit our website
at www.augsburg.edu/acskills**

Augsburg College
Academic Skills Office
Campus Box 49
2211 Riverside Avenue
Minneapolis, MN 55454

Why am I on probation?

A student is placed on probation when his/her cumulative grade point average (GPA) falls below a 2.0 and/or excessive 0.0 or No Pass grades are earned in a term. The *Augsburg College Catalog* states, "students whose overall academic achievement falls below a 2.00 GPA will either be placed on scholastic probation at the end of the term or will be continued on probation or dismissed from the College. In addition, a first-year who receives two zero grades or a sophomore, junior, or senior who receives three zero grades will be considered for probation or dismissal." Your cumulative GPA is listed in Augnet Records & Registration. If you have questions, please contact the Academic Skills Office.

Why do I have a probation hold?

Students who are placed on probation or continued on probation receive a registration hold on their record. This hold prevents you from registering for classes until it is removed. The purpose of the hold is to ensure that you have connected with an advocate to discuss ways to improve your performance and pursue your academic goals.

What must I do now that I am on probation?

Students on probation are required to talk to an academic advocate about their probation status. Academic advocates will work with you to develop a "Plan of Assistance" to address any factor(s) that led up to your being placed on probation and will discuss any necessary course changes/additions to aid in future registration. You must speak with an academic advocate and successfully complete pre-established probation goals to have your probation hold removed.

Who is my academic advocate?

An academic advocate may be a specialist/advisor/coach from the Academic Skills Office, the Access Center, CLASS, TRiO/ Student Support Services or WEC. If you are currently working with one of the listed programs, you are also asked to meet with that advisor/specialist about your probation status. If not, the Academic Skills Office staff will typically serve as your academic advocate. If in doubt, please contact our office at 612-330-1291.

When should I contact my advocate?

To get the most from your meetings and to avoid problems in getting your hold removed before registration, **contact your advocate within a week of the start of the term!** If you don't know who your advocate is or have additional questions, please contact the Academic Skills Office at 612-330-1291 or academicskills@augsborg.edu.*

* During the summer, staffing may be limited. For assistance in identifying what supports are available, please contact 612-330-1366.



Cut Here

Please complete the following response card, cut at the dotted line, and mail in the enclosed envelope today!

Name _____

Address _____

Cell/current phone # _____

Email address _____

1. I am a

- Day Student
- WEC Student
- Other

2. I work with the following support offices.*

* Answering this question is voluntary, but will help us connect you with the appropriate advocate or office. Please check all that apply.

- Academic Skills Office
- Access
- CLASS
- TRiO/Student Support Services
- Other _____

3. I plan to

- return this next semester/term.
- take a break for a term.
- withdraw from the College.
- discuss my options with an advocate.

4. Faculty Advisor _____

Thank you!