

**AUGSBURG  
COLLEGE**

**UNDERGRADUATE ADMISSION**  
International Students

**READY TO BE AN  
AUGGIE?**

# ADMISSIONS CHECKLIST— Checklist for Secondary/High School Students (Entering First-Year Students)

*For transfer students, see the checklist on the back page.*

The application priority deadline for fall applicants is December 15. Applications received after this date will be taken on a space-available, case-by-case basis. Decision notifications are made upon completion of your admission file.

The following items are required to complete an application for admission. Use this checklist to ensure a complete application.

**Completed application form** sent on (date) \_\_\_\_\_

**Essay** sent on (date) \_\_\_\_\_  
A typed 1½-2 page personal essay on the topic listed in the application

**English Proficiency Test** requested on (date) \_\_\_\_\_  
Submit an official score report from the TOEFL or a similar exam. Augsburg's institutional number is 6014.  
Augsburg's minimum score requirements are: iBT=80, CBT=213, PBT=550, IELTS=6.5, ACT=22, SAT IV+M =1030.

**Two letters of academic recommendation** requested on (date) \_\_\_\_\_

**Official documentation of financial support** requested on (date) \_\_\_\_\_  
The financial documentation you submit must be dated within the last six months. This documentation can be in the form of a bank letter, bank statement, stock statement, savings account statement, certificate of deposit, or a combination of these sources. The statement must be stamped and signed by a bank official and must be on bank letterhead. These funds do not need to be listed in U.S. dollars. For information about the estimated expenses go to: [www.augsburg.edu/international/finaid/tuition.html](http://www.augsburg.edu/international/finaid/tuition.html)

**Official high school transcripts (final) showing date of graduation** requested on \_\_\_\_\_  
Official transcripts from any high school attended outside of the U.S. must be sent to an official credential evaluator. Augsburg recommends that you use World Education Services ([wes.org](http://wes.org)).  
Official transcripts from any high school attended in the U.S. must be sent directly from the institution(s) in separate sealed envelopes. Omission of transcripts from a high school attended may be grounds for refusal or dismissal.

Send all materials to:

International Admissions, CB 143, Augsburg College, 2211 Riverside Ave., Minneapolis, MN 55454

# ADMISSIONS CHECKLIST— Checklist for Undergraduate Transfer Students

The application priority deadline for fall applicants is December 15 for transfer students outside of the U.S. and is March 1 for transfer students from within the U.S. Applications received after this date will be taken on a space-available, case-by-case basis.

The following items are required to complete an application for admission. Use this checklist to ensure a complete application.

**Completed application form** sent on (date) \_\_\_\_\_

**Essay** sent on (date) \_\_\_\_\_  
A typed 1½-2 page personal essay on the topic listed in the application

**English Proficiency Test** requested on (date) \_\_\_\_\_  
Submit an official score report from the TOEFL or a similar exam. Augsburg's institutional number is 6014. Augsburg's minimum score requirements are: iBT=80, CBT=213, PBT=550, IELTS=6.5, ACT=22, SAT IV+M =1030.

**Two letters of academic recommendation** requested on (date) \_\_\_\_\_  
Submit if your cumulative GPA is below 3.0.

**Official documentation of financial support** requested on (date) \_\_\_\_\_  
The financial documentation you submit must be dated within the last six months. This documentation can be in the form of a bank letter, bank statement, stock statement, savings account statement, certificate of deposit, or a combination of these sources. The statement must be stamped and signed by a bank official and must be on bank letterhead. These funds do not need to be listed in U.S. dollars. For information about the estimated expenses go to: [www.augsburg.edu/international/finaid/tuition.html](http://www.augsburg.edu/international/finaid/tuition.html)

**All official college and/or university transcript** requested on (date) \_\_\_\_\_  
Official transcripts from any college or university attended outside of the U.S. must be sent to an official credential evaluator. We recommend that you use World Education Services ([wes.org](http://wes.org)). An official transcript from any college or university attended in the U.S. must be sent directly from the institution(s) in separate sealed envelopes. Omission of transcripts from a college or university attended may be grounds for refusal or dismissal.

**Official high school transcripts (final) showing date of graduation** requested on (date) \_\_\_\_\_  
Transcripts must be sent if you have completed one year or less at a college or university. Official transcripts from any high school attended outside of the U.S. must be sent to an official credential evaluator. We recommend that you use World Education Services ([wes.org](http://wes.org)). Official transcripts from any high school attended in the U.S. must be sent directly from the institution(s) in separate sealed envelopes. Omission of transcripts from a high school attended may be grounds for refusal or dismissal.

**SEVIS Transfer Form (F-1 Immigration Transfer Form)** requested on (date) \_\_\_\_\_  
Students transferring from a college or university inside the U.S. should complete the form found at [www.augsburg.edu/international/application](http://www.augsburg.edu/international/application).

Send all materials to:

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## VISA INFORMATION

If you are not in the United States, what type of visa do you expect to hold while at Augsburg?

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If you are in the United States, what is your non-immigrant status (what visa-type do you hold)?

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## PREVIOUS EDUCATION

High School: \_\_\_\_\_

Name

City/Country

Dates attended

Year of Graduation

Counselor Name

Telephone

Please list all colleges, universities, vocational/technical institutions or other postsecondary education programs attended so far, and dates of attendance:

Name of School	City/State/Country	From — To (Month/Year)	Name of certificate, degree, or diploma (if any)
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Name and location of school where you are currently enrolled? \_\_\_\_\_

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This institution is  High school/secondary level  Postsecondary/university level

If you are not currently enrolled in a school please check here

Are you currently enrolled in English language courses?  yes  no

If yes, list the name of the institution \_\_\_\_\_

Have you ever been dismissed from a secondary school, college, or university for academic or disciplinary reasons?

yes  no

If yes, provide a written explanation on a separate sheet.

## RELIGIOUS AFFILIATION *(optional)*

What is your religious preference? \_\_\_\_\_

## FAMILY INFORMATION

### PARENT/GUARDIAN #1:

_____	_____	_____	_____
First name	Middle name	Last name	Relationship to you
High school graduate?	<input type="checkbox"/> yes <input type="checkbox"/> no	Any university? <input type="checkbox"/> yes <input type="checkbox"/> no	
		If yes, what is the highest degree earned? _____	
		What university? _____	

### PARENT/GUARDIAN #2:

_____	_____	_____	_____
First name	Middle name	Last name	Relationship to you
High school graduate?	<input type="checkbox"/> yes <input type="checkbox"/> no	Any university? <input type="checkbox"/> yes <input type="checkbox"/> no	
		If yes, what is the highest degree earned? _____	
		What university? _____	

### SPOUSE/PARTNER:

_____	_____	_____	
First name	Middle name	Last name	
I authorize Augsburg admissions staff to discuss my admission file and status with this person: <input type="checkbox"/> yes <input type="checkbox"/> no			

Have any members of your family attended Augsburg College (including current students)?

_____	_____	_____	_____
First name	Last name	Relationship to you	Approx. attendance dates
_____	_____	_____	_____
First name	Last name	Relationship to you	Approx. attendance dates
_____	_____	_____	_____
First name	Last name	Relationship to you	Approx. attendance dates

## MORE ABOUT YOU

How did you learn about Augsburg College? \_\_\_\_\_

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What most persuaded you to apply to Augsburg College? \_\_\_\_\_

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Do you plan to apply to other colleges?  yes  no

If yes, which colleges? \_\_\_\_\_

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Have any of your friends or co-workers attended Augsburg College (including current students)?

First name	Last name	Relationship to you	Approx. attendance dates
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_____	_____	_____	_____
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_____	_____	_____	_____
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Have you ever been convicted of a felony?  yes  no

If yes, please explain: \_\_\_\_\_

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## WHEN I'M AN AUGGIE...

I plan to begin my studies at Augsburg in the  fall  spring of \_\_\_\_\_

I am applying as a  freshman  transfer candidate

I have previously applied to Augsburg College:  yes  no

I plan to live  on campus  off campus  with relatives

Intended major \_\_\_\_\_ Major second choice \_\_\_\_\_

For a complete list, see [www.augsburg.edu/academics](http://www.augsburg.edu/academics).



## ESSAY

Tell us about yourself by writing approximately 500 words (1½-2 typed pages) on the following topic (please attach):

Augsburg College strives to create a strong, rich, and vibrant campus community with students representing a large number of backgrounds, viewpoints, experiences, talents, and cultures. How will you enrich the Augsburg community, and how do you think it might enrich you?

## FURTHER INFORMATION

Is there any further information regarding your personal situation or achievements that you think we should know when considering your possible acceptance to Augsburg?

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I authorize the following person(s) to inquire about my application status and/or pick up materials for me, such as the I-20.

Name	Phone	E-mail	Relationship to applicant

I certify that the information I have given is true to the best of my knowledge. If I am accepted to Augsburg College, I agree to comply with all regulations of the College and to review the catalog and agree to the terms therein. Information from this form may be used by officials of the College.

Any misrepresentation on the part of the applicant is cause for non-acceptance, cancellation of acceptance, or dismissal from school. All documents submitted in support of the application become the property of the College and are not returnable or transferable. My signature below indicates that all the information in my application is complete, factually correct, and honestly presented.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

*Augsburg College, as affirmed in its mission, does not discriminate on the basis of race, color, creed, religion, national or ethnic origin, age, gender, sexual orientation, marital status, status with regard to public assistance, or disability in its education policies, admissions policies, scholarship and loan programs, athletic and/or school administered programs, except in those instances where religion is a bona fide occupational qualification. Augsburg College is committed to providing reasonable accommodations to its employees and its students.*

*Augsburg College is registered as a private institution with the Minnesota Office of Higher Education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of this institution. Credits earned at the institution may not transfer to all other institutions.*

# FINANCIAL CERTIFICATION

U.S. Department of Homeland Security regulations require that the College maintain records showing that you have met its financial requirements (as well as its academic and language proficiency requirements). You are responsible for demonstrating that you have sufficient funds to meet all educational and personal expenses for the duration of your F-1 status at the College. You must certify that you have a minimum of \$15,000 (US) annually to be considered for acceptance to the College. If you bring your spouse or other dependents with you to the United States, you must certify that you have the additional amount necessary to cover those costs.

If you are applying for an Augsburg College scholarship, please write "applied for scholarship" on the Augsburg College scholarship line below. Scholarships are not guaranteed, and if you do not receive a scholarship you will be asked for additional proof of funds.

Please include the amounts you and/or your sponsor(s) will provide on the following lines. You must submit financial documentation of these funds, which must be received before your immigration paperwork can be issued.

Source of funds \_\_\_\_\_ Amount provided to applicant yearly \_\_\_\_\_

(Please fill out this form with the information you would like to show on your I-20)

## Personal Sources

Applicant's savings (attach documentation)	\$ _____
Family member's savings (attach documentation)	\$ _____
Individual sponsor (not a member of your family)	\$ _____
Sponsor's support (attach documentation)	\$ _____
Outside scholarship (attach detailed scholarship award letter) Type and source _____	\$ _____
Augsburg College scholarship (only if you have applied for a scholarship)	\$ _____
Total (must equal the College's estimate of calendar year expenses)	\$ _____

The financial documentation of the above funds must be dated within the last six months. This documentation can be in the form of a bank letter, bank statement, stock statement, savings account statement, certificate of deposit, or a combination of these sources. The statement must be stamped and signed by a bank official and must be on bank letterhead. These funds do not need to be listed in U.S. dollars. For information about the estimated expenses go to: [www.augsburg.edu/international/finaid/tuition.html](http://www.augsburg.edu/international/finaid/tuition.html)

My signature on the Financial Certification indicates I understand I am responsible for all tuition, fees, and expenses I incur during my attendance at Augsburg College. With the exception of any scholarship or assistantship offered to me by the College, I understand Augsburg College will not guarantee employment, and I do not expect the College to assist me financially. I also certify that the information provided here is correct and complete.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AUGSBURG COLLEGE**  
2211 Riverside Ave.  
Minneapolis, MN 55454  
[www.augsburg.edu](http://www.augsburg.edu)

International Admissions  
612-330-1001 or 1-800-788-5678  
[admissions@augsborg.edu](mailto:admissions@augsborg.edu)  
[www.augsburg.edu/international](http://www.augsburg.edu/international)

Weekend College  
612-330-1101  
[wecinfo@augsborg.edu](mailto:wecinfo@augsborg.edu)  
[www.augsburg.edu/weekend](http://www.augsburg.edu/weekend)

Graduate Admissions Office  
612-330-1101  
[gradinfo@augsborg.edu](mailto:gradinfo@augsborg.edu)  
[www.augsburg.edu](http://www.augsburg.edu)

Enrollment Center  
(financial aid, registration, transcripts, etc.)  
612-330-1046 or 1-800-458-1721  
[enroll@augsborg.edu](mailto:enroll@augsborg.edu)  
[www.augsburg.edu/enroll](http://www.augsburg.edu/enroll)