

HOW TO APPLY FOR ADMISSION**Admission requirements**

Candidates admissible into the Master of Arts in Education program have earned:

- A baccalaureate degree from an accredited four-year college or university
- A cumulative grade point average of 3.0 (on a scale of A=4.0) in existing undergraduate or graduate coursework.

Applicants who do not meet the minimum admission requirements but who have a cumulative grade point average of 2.5 or higher can elect to begin the program at the undergraduate level.

NOTE: Prospective students who are interested in completing a BA or teachers who would like to earn a license at the undergraduate level should contact Weekend College Admissions at 612-330-1101 for more information and a different application.

Application

- Complete the application form and return it with the \$35 nonrefundable application fee to the address below.

Transcripts

- Have **two** official academic transcripts from all previously attended post-secondary institutions sent directly to the Graduate Admissions Office. This includes colleges, universities, and vocational/technical institutions.

Personal statement

- Submit a written statement relating your career and life goals, focusing on your desire to teach, and describing how the MAE program will help you reach your goals. Minimum of 500 words, typed, and double spaced.

Advising

- All students in the Master of Arts in Education and related initial licensure programs are required to be advised by a faculty member before registration the first term, and as needed thereafter.

Registration

- You may register for courses once you have been accepted into the program and advised. You will be notified of the admission decision after your application file is complete and has been evaluated by the Graduate Admissions Committee.

Return the application and admission requirements to:

**Graduate Admissions Office
CB 65
Augsburg College
2211 Riverside Avenue
Minneapolis, MN 55454**

ABOUT YOU

Full legal name: _____
First Middle Last Suffix

Name I prefer to be called: _____ U.S. Social Security #: _____

Previous last name(s): _____

Birth date: _____ Birth place: _____
Month/Day/Year City/State/Country

Country of citizenship: _____

Are you a U.S. permanent resident? yes no Alien registration number: _____
 Date issued: _____

If you are not a U.S. citizen, which U.S. visa type will you have while you are a student?

What is your native language? (the primary language spoken in your home)
 English Another language Please specify: _____

If English is not the primary language you speak in your home, you might need to take the TOEFL or MELAB.
 Please submit an official copy of your score.

Which best describes you? Male Female (*optional*)

Which best describes you? Hispanic/Latino Other *If Other, please select one of the following (optional):*

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White
- Multiracial/Two or more races
- Prefer not to respond to this question

Education Plan

What program are you interested in? (You may check more than one box)

- Elementary Education
- Secondary Education/K-12
 What content area do you intend to teach?
 (for example, English, etc.) _____
- Special Education - Learning Disabilities
- Special Education - Emotional/Behavioral Disorders
- Reading Endorsement (for students with a current teaching license)

Do you currently have a teaching license? Yes No If so, in what? _____

CONTACT INFORMATION

Present address: _____
Street

City State Zip (postal) code Country

County: (Minnesota residents only) _____

Preferred phone number: _____ Home Work Cell Fax

Phone number 2: _____ Home Work Cell Fax

E-mail: _____

RELIGIOUS AFFILIATION *(optional)*

Denomination: _____

If Lutheran: ELCA Missouri Synod Other

Congregation: _____
Name City, State

Pastor: _____

FAMILY INFORMATION *(optional)*

SPOUSE/PARTNER/FAMILY:

First name Middle name Last name

I authorize the Augsburg admissions staff to discuss my admission file and status with this person: yes no

Have any of your friends, family members, or co-workers attended Augsburg College (including current students)?

First name Last name Relationship to you Approx. attendance dates

First name Last name Relationship to you Approx. attendance dates

MORE ABOUT YOU

How did you learn about Augsburg College? _____

What most persuaded you to apply to Augsburg College? _____

Do you plan to apply to other colleges? yes no
If yes, which colleges? _____

Do you plan to file the Free Application for Federal Student Aid (FAFSA)? yes no

Will you be taking advantage of a tuition reimbursement or remission program while at Augsburg? yes no
If yes: Employer reimbursement Tuition remission Other _____

Planned term of entry? Fall Winter Spring Year _____

Are you currently employed? yes no
If yes, where? _____
Position: _____
Address: _____

Have you ever been convicted of a felony? yes no
If yes, please explain: _____

Have you, or are you currently serving in the Armed Forces of the United States? yes no
If yes, which branch? _____

Previous Education

Please list **all** schools attended: high school, colleges, universities, and vocational/technical institutions.

	School name and location	Dates of attendance	Degree or credits earned
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____

I certify that the information I have given is true to the best of my knowledge. If I am accepted to Augsburg College, I agree to comply with all regulations of the College and to review the catalog and agree to the terms therein. Information from this form may be used by officials of the College.

I understand that any misrepresentation on the part of the applicant is cause for non-acceptance, cancellation of acceptance, or dismissal from school. All documents submitted in support of the application become the property of the College and are not returnable or transferable.

My signature below indicates that all the information in my application is complete, factually correct, and honestly presented.

Signature of applicant _____ Date _____

Augsburg College, as affirmed in its mission, does not discriminate on the basis of race, color, creed, religion, national or ethnic origin, age, gender, sexual orientation, marital status, status with regard to public assistance, or disability in its education policies, admissions policies, scholarship and loan programs, athletic and/or school administered programs, except in those instances where religion is a bona fide occupational qualification. Augsburg College is committed to providing reasonable accommodations to its employees and its students.

Augsburg College is registered as a private institution with the Minnesota Office of Higher Education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.

Augsburg College
2211 Riverside Ave.
Minneapolis, MN 55454
www.augsburg.edu

Graduate Admissions Office
612-330-1101
Campus Box 65
maeinfo@augsb.org

**AUGSBURG
COLLEGE**