

ADMISSIONS CHECKLIST

HOW TO APPLY FOR ADMISSIONS

You may apply for admission to Augsburg College if you have graduated from high school or have earned a G.E.D. certificate. Selection of students is based on demonstrated academic ability with satisfactory performance in high school or in previous college work.

Application

- Complete the application form and return it with the \$25 non-refundable application fee to:
Augsburg College
2211 Riverside Avenue, Campus Box 65
Minneapolis, MN 55454
- Complete a personal summary. Minimum one page. All personal statements should be typed and double-spaced.

Transcripts

- Have official academic transcripts from all previously attended postsecondary institutions sent directly to Augsburg College. This includes colleges, universities, and vocational/technical institutions.

An official high school transcript is also required if you have completed less than one year (42 quarter credits or 28 semester credits) of transferable college work. General Educational Development test (G.E.D.) transcripts may be presented instead of the high school transcript.

Transcript request forms are enclosed or you may write to the registrar's office at your previous institution/s and request that your transcript be mailed directly to Augsburg College at the above address.

- You will be notified of the admission decision usually within one week after your application file is complete and has been evaluated by the Admissions Committee.

Credit Evaluation

- An official transfer credit evaluation of your previous academic work will be completed upon acceptance and mailed to you.

Advising and Registration

- You are able to participate in academic advising and the registration process after you have been admitted to the College.

How to Apply for Financial Aid

- Complete the Free Application for Federal Student Aid (FAFSA), available online at <www.fafsa.ed.gov> or through the Admissions Office.
- Complete the verification worksheet found at <www.augsburg.edu/enroll/finaid/undergrad.html> and return it, along with a signed copy of your previous year's federal income tax form, to:

Augsburg College Enrollment Center
Campus Box 309
2211 Riverside Avenue
Minneapolis, MN 55454
612-330-1046

Your financial aid award will be processed once you are admitted to Augsburg.

**Return application and admissions requirements to:
Augsburg College, CB65, 2211 Riverside Avenue, Minneapolis, MN 55454**

ABOUT YOU

Full legal name: _____
First Middle Last Suffix

Name I prefer to be called: _____ U.S. Social Security #: _____

Previous last name(s): _____

Birth date: _____ Birth place: _____
Month/Day/Year City/State/Country

Country of citizenship: _____

Are you a U.S. permanent resident?
 yes
 no Alien registration number: _____
 Date issued: _____

If you are not a U.S. citizen, which U.S. visa type will you have while you are a student?

What is your native language? (the primary language spoken in your home)
 English Another language Please specify: _____

Which best describes you? (*optional*)
 African-American/Black
 Asian/Pacific Islander (including the Indian subcontinent)
 Caucasian/White (not of Hispanic origin, but having origins in the original peoples of Europe, North Africa, or the Middle East)
 Hispanic/Latino (Spanish culture or origin, regardless of race)
 American Indian/Alaskan Tribal affiliation: _____
 Are you enrolled: yes no

CONTACT INFORMATION

Present address: _____
Street

City State Zip (postal) code Country

County: (MN residents only) _____

Permanent address:
 (If different from above)

Street

City State Zip (postal) code Country

Preferred phone number: _____ Home Work Cell Fax

Phone number 2: _____ Home Work Cell Fax

Phone number 3: _____ Home Work Cell Fax

Permanent e-mail: _____

RELIGIOUS AFFILIATION *(optional)*

Denomination: _____

If Lutheran: ELCA Missouri Synod Other

Congregation: _____

Name City, State

Pastor: _____

FAMILY INFORMATION *(optional)*

SPOUSE/PARTNER/FAMILY:

First name	Middle name	Last name
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I authorize Augsburg admission staff to discuss my admission file and status with this person: yes no

Have either of your parents earned a bachelor's degree? yes no

Have any of your friends, family members, or co-workers attended Augsburg College (including current students)?

First name	Last name	Relationship to you	Approx. attendance dates
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First name	Last name	Relationship to you	Approx. attendance dates
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First name	Last name	Relationship to you	Approx. attendance dates
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EDUCATION PLANS

Planned area of academic interest _____ undecided

Anticipated education goal:

Baccalaureate degree Second major Classes for personal interest or work competency

I AM APPLYING FOR...

MAIN CAMPUS—MINNEAPOLIS

- | | | |
|---|---|--|
| <input type="checkbox"/> Accounting
Public Accounting
Managerial Accounting | <input type="checkbox"/> Education
<input type="checkbox"/> Elementary
<input type="checkbox"/> Secondary
<input type="checkbox"/> Special Education
EBD/LD | <input type="checkbox"/> Studio Art |
| <input type="checkbox"/> American Indian Studies | <input type="checkbox"/> English | <input type="checkbox"/> Youth and Family Ministry |
| <input type="checkbox"/> Business Administration
Management
International Business
Marketing | <input type="checkbox"/> Finance | Undergraduate Certificate Programs in: |
| <input type="checkbox"/> Communication Studies | <input type="checkbox"/> History | <input type="checkbox"/> Art |
| <input type="checkbox"/> Computational Economics | <input type="checkbox"/> Management Information Systems | <input type="checkbox"/> Art: Graphic Design |
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> Nursing (RN to BSN Completion) | <input type="checkbox"/> Business Finance |
| <input type="checkbox"/> Economics | <input type="checkbox"/> Psychology | <input type="checkbox"/> Business Management |
| | <input type="checkbox"/> Religion | <input type="checkbox"/> Information Technology |
| | | <input type="checkbox"/> Other: _____ |

ROCHESTER CAMPUS

- | | | |
|---|---|---|
| <input type="checkbox"/> Accounting* | <input type="checkbox"/> Communication Studies* | <input type="checkbox"/> BSN completion |
| <input type="checkbox"/> Business Administration
Management
International Business *
Finance*
Marketing | <input type="checkbox"/> Management Information Systems | <input type="checkbox"/> Other: _____ |
| | <input type="checkbox"/> Elementary Education** | |
| | <input type="checkbox"/> Special Education | |

UNITED HOSPITALS CAMPUS

- BSN completion
- Other: _____

MORE ABOUT YOU

How did you learn about Augsburg College? _____

What most persuaded you to apply to Augsburg College? _____

Do you plan to apply to other colleges? yes no
If yes, which colleges? _____

Do you plan to file the Free Application for Federal Student Aid (FAFSA)? yes no

Will you be taking advantage of a tuition reimbursement or remission program while at Augsburg?
If yes: Employer reimbursement Tuition remission Other _____

Planned term of entry? Fall Winter Spring Year _____

MORE ABOUT YOU *continued*

Are you currently employed? yes no

If yes, where? _____

Address: _____

Have you ever been convicted of a felony? yes no

If yes, please explain: _____

Have you served in the armed forces of the United States? yes no

If yes, which branch? _____

Previous education

Please list **all** schools attended: high school, colleges, universities, and vocational/technical institutions.

School name and location

Dates of attendance

Degree or credits earned

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

Have you ever been dismissed from a secondary school, college, or university for academic or disciplinary reasons? yes no

If yes, please provide a brief explanation, including the school name and circumstances: _____

I certify that the information I have given is true to the best of my knowledge. If I am accepted to Augsburg College, I agree to comply with all regulations of the College and to review the catalog and agree to the terms therein. Information from this form may be used by officials of the College.

Any misrepresentation on the part of the applicant is cause for non-acceptance, cancellation of acceptance, or dismissal from school. All documents submitted in support of the application become the property of the College and are not returnable or transferable.

My signature below indicates that all the information in my application is complete, factually correct, and honestly presented.

Signature of applicant _____ Date _____

Augsburg College, as affirmed in its mission, does not discriminate on the basis of race, color, creed, religion, national or ethnic origin, age, gender, sexual orientation, marital status, status with regard to public assistance, or disability in its education policies, admissions policies, scholarship and loan programs, athletic and/or school administered programs, except in those instances where religion is a bona fide occupational qualification. Augsburg College is committed to providing reasonable accommodations to its employees and its students.

AUGSBURG COLLEGE SERVICES

Academic Advising - Academic advisers are professionals trained to work with students who are new to the College and current students who have questions about the general education requirements and policies of the College. Services include: introducing incoming students to Augsburg's curriculum requirements, guiding students in course selection, registration and placement testing, assisting students in problem-solving, and establishing individual education plans. For more information call 612-330-1025 (main campus) or 507-288-2886 (Rochester).

ACCESS - The Access Center provides support and specialized services to students with documented physical disabilities. The goal of the Access Center is to assist students in reaching their individual potential, to promote their independence, and to ensure their access to the educational experience at Augsburg College. For more information about Access Center services, visit <www.augsburg.edu/access-center> or call 612-330-1749.

Center for Service, Work, and Learning - Augsburg's Center for Service, Work, and Learning plays an integral role in the education of students and helps prepare them to make a difference in their communities, businesses, government, families, and the world. The center has developed partnerships with hundreds of employers and organizations that provide service-learning, internship, and other learning opportunities to students. The center offers career assessments and career counseling to help students choose among career fields or graduate education and on-line job and internship search resources. For more information call 612-330-1148.

CLASS - The Center for Learning and Adaptive Student Services (CLASS) provides services and accommodations to individuals diagnosed with learning, attentional, psychiatric, or other cognitive disabilities. The foundation of CLASS is deeply rooted in the promotion of student independence and the personal realization of one's full potential. In CLASS you'll find individualized services provided by highly-skilled professionals, along with a range of individualized accommodations, including current assistive technology. For more information about CLASS services, visit <www.augsburg.edu/classprogram> or call 612-330-1053.

Ethnic Student Services - Augsburg College has four programs to provide advising, mentoring, support, and fellowship to students of color:

American Indian Student Services - <www.augsburg.edu/aissp> or 612-330-1144

Hispanic/Latino Student Services - <www.augsburg.edu/hlss> or 612-330-1309

Pan-Afrikan Center - <www.augsburg.edu/pan-afrikan> or 612-330-1022

Pan-Asian Student Services - <www.augsburg.edu/panasia> or 612-330-1530

TRIO/SSS - The mission of the Student Support Services (TRIO/SSS) is to increase the retention and graduation rates by offering academic and personal support. Funded by the U.S. Department of Education, TRIO/SSS is committed to helping low-income, first-generation college students and students with disabilities achieve a bachelor's degree. Students who qualify may be eligible for a TRIO/SSS scholarship or the TRIO Summer Bridge Program that offers free college credits. For more information about TRIO/SSS, visit <www.augsburg.edu/triosss> or call 612-330-1311.

Writing Lab - An academic support for all members of the Augsburg community, the Writing Lab offers one-to-one tutoring to students who want help in developing the skills necessary for effective writing. The lab approaches writing primarily as a process. Students are encouraged to bring in projects at any stage of completion—rough notes, drafts, finished essays, graded papers—and are offered help with any aspect of the writing process. By enlisting the students' active involvement in the process through individual tutoring, useful writing handout, and interactive dialogue, we encourage them to understand their writing strengths and weaknesses.