

# Short-Term Program Application Instructions

## Augsburg Abroad - Office of International Programs

### Required Application Materials (available at: <http://www.augsburg.edu/augsburgabroad/apply.html>)

- Short-term Program Application Form
- Release of Liability Form (read & sign)
- Policies & Guidelines Form (read & sign)
- Short-Term Credit Agreement Form  
You can not be registered for your course without a correctly completed copy of this form. Read the instructions on the form carefully for required signatures.
- Confirmation to Enroll Form  
In lieu of a deposit, this signed form is due with your application to hold your place in the program. Please read the form carefully for details.
- An unofficial copy of your transcript. NOTE: Transfer students should provide former college/university transcripts
- A Faculty Recommendation, if cumulative Augsburg GPA is lower than 2.5.

Freshman students: Please note that freshmen are not generally accepted into January programs without receiving approval from the faculty leader.

#### Special Instructions for students applying to Nursing Programs:

- Submit completed applications directly to the Nursing Department, NOT Augsburg Abroad.

### Deadlines

Review of applications is on a rolling basis until the program is filled or until the deadline, whichever comes first. See program brochures for deadlines. Submit completed applications (with the exception of Nursing Programs) to our office at the information below.

### Required Pre-Departure Forms

If admitted, you will be required to submit additional pre-departure materials. These are available in our office:

- Medical Information Form
- A copy of the photo page of your passport
- Flight deviation request, if any

Instructions are available at: [www.augsburg.edu/augsburgabroad/predeparture.html](http://www.augsburg.edu/augsburgabroad/predeparture.html).

Students planning to apply financial aid must also contact the Enrollment Center at 612-330-1046 or email [enroll@augsbu.edu](mailto:enroll@augsbu.edu) to meet with a financial aid counselor prior to or after admission to the program.