



Fundraising Permit

Student groups that want to fundraise at on-campus must complete this permit and turn it into Campus Activities and Orientation (CAO) a minimum of ten business days before the event.

Name of Student Group		
Name of Contact Person		Student ID # (If applicable)
Augsburg Email	Phone #	Campus Box #
Fundraiser Event Name		
Date of Event	Time of Event	Event Room(s)

Description of Fundraiser / Items Being Sold
Estimated Net Profit

Will there be any donation solicitations, drawings, or raffles at your fundraising event? Yes No

If Yes, your student organization must schedule a meeting with Michael Grewe, CAO Assistant Director (grewe@augsborg.edu or 612-330-1499), at least 10 business days before your event.

*On behalf of my student group, I have read, understand, and agree to abide by the **Fundraising Policy** and **Gambling, Raffles & Drawings Policy** in the **Student Groups Manual**.*

Contact Person Signature	Date
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Fundraising Permit is: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Is there a drawing or raffle involved? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, have they met with CAO Assistant Director? <input type="checkbox"/> Yes <input type="checkbox"/> No
Signature of CAO Professional Staff	Date

For any questions regarding these policies or this form, please contact Campus Activities and Orientation at 612-330-1418.

Joanne K. Reeck, Director
 Michael Grewe, Assistant Director
 Campus Activities and Orientation
 612-330-1418 • cao@augsborg.edu

