

# Augsburg College

2011 Campus Crime and Fire Safety Report

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## INTRODUCTION

Augsburg College is a private, liberal arts college of the Evangelical Lutheran Church in America. In Minneapolis, it is located in the Cedar-Riverside neighborhood, less than two miles from downtown Minneapolis, Minnesota. The surrounding urban community includes major hospitals, the University of Minnesota, city parks, and diverse residential neighborhoods. In Rochester, classes are held at Bethel Lutheran Church and other locations.

As an institution of higher education, Augsburg College is committed to providing an environment conducive to learning. The safety of the college community is a critical component supporting the college's educational mission. In that no campus can be entirely free of crime, the Augsburg College Department of Public Safety was established to serve the college in fulfilling its' academic mission.

Augsburg College has also established a series of policies and procedures relating to campus security.

Such policies are designed to ensure that members of the Augsburg community are fully aware of campus safety considerations and can take action to prevent and to report illegal or inappropriate activities. Augsburg College expressly reserves the right to modify or adopt additional policies or procedures at any time without notice.

The Augsburg College Department of Public Safety (DPS) is administered by the Division of Student Affairs.

## DEPARTMENT OF PUBLIC SAFETY AUTHORITY AND JURISDICTION

Operations are directed by the Director of Public Safety. DPS is responsible for the enforcement of federal, state and local laws as well as college policy. Although Augsburg DPS is responsible for campus safety and security programs, all college facilities are under the jurisdiction of the Minneapolis or Rochester Police Departments, which are ultimately responsible for the safety of all persons within their municipalities.

Public safety officers help to provide a safe environment that promotes the learning experience and supports the college's mission. DPS employs full and part-time, non-commissioned, professional public safety officers at the Minneapolis campus. Officers are uniformed, unarmed, and have citizen arrest authority. In addition, DPS employs approximately thirty (30) part-time students who serve as dispatchers and patrols. Contract services for special events and additional coverage are made with off-duty police officers or from a licensed security company.

DPS is responsible for first response to all emergency situations until assistance is available by Minneapolis police, fire, or emergency medical service. DPS maintains a close working relationship with the Minneapolis Police Department, state and federal law enforcement agencies, and all appropriate elements of the criminal justice system. DPS does not have written agreements or MOU for the investigation of alleged criminal offenses.

The Department of Public Safety is located in the Urness/Mortensen Lobby. Public safety officers and dispatchers are available all day, every day. They can be reached by calling 1717 from an on-campus phone or 612-330-1717 from an off-campus phone. Some of the additional support services provided to the campus community by DPS include:

- emergency medical assistance;
- routine security inspections;
- investigation of reported incidents and suspicious activities;
- escort services within and near the campus;
- preparing reports to appropriate college and civil authorities;
- monitoring security, fire, and building-mechanical alarm systems;
- secure and unlock buildings according to schedules;
- monitoring the closed circuit television (CCTV) system;
- enforcement of campus parking regulations;
- assisting law enforcement agencies with respect to local, state and federal law;

- maintaining the campus card access system. Public Safety Officers do not patrol the Rochester campus.

Augsburg College's crime prevention effort is based upon the complimentary principles of eliminating or minimizing criminal opportunities, and encouraging students and employees to take responsibility for their own safety by providing them with information and training. Individuals are urged to act responsibly and to take sensible precautions to protect themselves and their possessions.

#### ESCORT SERVICE

Escort service is available 24 hours a day. Escorts are generally provided within 10-15 minutes of a telephone request to 612-330-1717. Escorts are available to all students, employees and their guests.

#### SECURITY AWARENESS AND CRIME PREVENTION PROGRAMS

##### CRIME PREVENTION

During new student and employee orientation programs, typically held in July, August and January, the Department of Public Safety offers security awareness and crime prevention programs. These awareness programs provide students and employees with information on campus security procedures and practices and encourage them to be responsible for their own security and the security of others. Participants learn about crime on campus and the surrounding community. They also learn ways to prevent crime by reducing the risks that they face, maintain facility security and recognizing and reporting suspicious activity. Public Safety, in cooperation with other college departments and organizations, will periodically present additional security awareness and crime prevention programs. These programs are generally held in residence halls or in the classroom, at the invitation of teaching faculty, and address the specific interests/concerns of the group. Crime alerts contain crime prevention tips relevant to the reported crime.

At the Rochester Campus, Public Safety only presents security awareness and crime prevention programs upon request.

#### CLOSED CIRCUIT TELEVISION

Closed circuit television systems randomly record a network of cameras covering various campus areas on the Minneapolis campus.

#### FACILITIES SURVEYS

In Minneapolis, Public Safety Officers routinely patrol the campus on foot, bicycle, or vehicle. Buildings, parking lots, and grounds are monitored for lighting, door security, and other security systems. Custodial and maintenance staff also inspect facilities at both the Minneapolis and Rochester campus.

#### PERSONAL SAFETY RESPONSIBILITY

Applying common sense to safety decisions helps ensure personal safety. However, a truly safe campus can only be achieved through knowledge and the cooperation of all students, faculty, staff and guests. Everyone must take responsibility for their own personal safety and the security of their belongings.

#### RAPE AGGRESSION DEFENSE (RAD)

The Department of Public Safety offers the Rape Aggression Defense (RAD) self-defense course to community members several times during the year. Officer Jennifer Kellogg is a certified RAD basic instructor. Information about the RAD course or upcoming course dates can be obtained by calling DPS at x1717, by accessing the Public Safety web page or by emailing Officer Kellogg at [kellogg@augsborg.edu](mailto:kellogg@augsborg.edu).

#### CARD ACCESS

A card access system controls entry to all five residence halls and other select buildings on the Minneapolis campus. Residents and other authorized persons are issued cards by the Department of Public Safety. Access to residence halls is limited according to cardholder need. Cards that are reported lost or stolen are deactivated and will no longer work

### REPORTING CRIMES AND SUSPICIOUS ACTIVITY

on the system. Cardholders must never loan their card out, allow in tailgaters, nor prop doors open.

Students, faculty, staff, and guests of the college are encouraged to immediately report emergencies and criminal activity to Augsburg's Department of Public Safety or the Minneapolis or Rochester Police Departments (911). You can reach the Department of Public Safety by calling 1717 from an on-campus phone or 612-330-1717 from an off-campus phone. This number is answered all day, every day. You can also stop by the Public Safety desk located in the Urness/Mortensen lobby.

The dispatcher will alert an on-duty public safety officer(s) and call 911 as appropriate. The public safety officer will respond, assist any victim, and prepare appropriate reports and other documentation for follow-up. The public safety officer can also assist crime victims in reporting a crime to the Minneapolis Police. NOTE: while Public Safety will alert police to a crime in progress, only the victim can file an official report with the police department.

In addition to the Department of Public Safety, Minneapolis and Rochester Police, crimes of sexual violence may also be reported directly to the following college-designated individuals:

- Vice President for Student Affairs, (612) 330-1168
- Assistant VP of Human Resources, (612) 330-1058
- Dean of the College, (612) 330-1024

#### ACCURATE AND PROMPT CRIME REPORTING

Augsburg College strongly encourages the accurate and prompt reporting of all crimes, especially those on or near campus, to local law enforcement and the college. Accurate and prompt crime reports allow Augsburg's Department of Public Safety, the Police and others to effectively track crimes patterns and alert the community. Augsburg Public Safety Officers are NOT sworn police officers. Public Safety Officers can assist crime victims in making a police

#### CONFIDENTIAL REPORTING PROCEDURES

report.

If you are the victim of a crime and do not want to pursue action within the college or criminal justice systems, you should still consider making a confidential report. With your permission, the Director of Public Safety, or their designee, may file a report that documents the details of your incident without revealing your identity. With this

#### CRIME ALERTS (AKA TIMELY WARNINGS )

information, the college can keep accurate records of incidents and better identify crime trends. Reports filed in this matter are counted and disclosed in the annual crime statistics for the institution.

Crime Alerts, also known as "timely warnings," are used to inform the campus community of security issues and campus crimes that, in the judgment of the Director of Public Safety or their designee, constitute an ongoing or continuing threat. Crime alerts may be distributed selectively, to an effected group or region of campus, or to the entire campus as circumstances warrant. Crime Alerts may be distributed via email, posted in designated frames near building entrances and/or posted on the Department of Public Safety web site.

Anyone with information warranting a Crime Alert should immediately contact the Department of Public Safety by

#### NOTIFICATION OF AN IMMEDIATE THREAT

phone or in person at the Public Safety desk in the Urness/Mortenson Lobby. You can reach the Department of Public Safety by calling 1717 from an on-campus phone or 612-330-1717 from an off-campus phone. This number is answered all day, every day.

E2Campus is an emergency notification system that sends text messages to cell phones and email messages. E2Campus is used to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. Additionally, E2Campus may be used to notify the campus community of significant business interruptions, such as significant snowfall or power outages, which may close all or part of the campus.

Augsburg College will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. Upon receiving a report of a significant emergency or appropriate dangerous situation, the DPS dispatcher will send a DPS officer and/or local law enforcement to confirm the report. Once confirmed, the DPS dispatcher will send an alert message. Initial alert messages have been prewritten and saved in the alert system. DPS dispatchers may choose from one of these prewritten messages, in order to promptly notify the campus.

Students and employees must register with E2Campus in order to receive messages. Sign-up is completed online at [augnet.augsburg.edu](http://augnet.augsburg.edu). Once users have logged in, they should select the Emergency Alerts link and follow the prompts. Students and employees are responsible for any fees related to the receiving E2Campus messages. The E2Campus system is tested at least annually.

The Department of Public Safety prepares this annual Crime Report to comply with the Jeanne Clery Disclosure of

#### PREPARING THE ANNUAL DISCLOSURE OF CRIME STATISTICS

Campus Security Policy and Crime Statistics Act. This report contains policies, procedures and crime-related statistical information. The full text of this report is published and available on-line at [www.augsburg.edu/DPS](http://www.augsburg.edu/DPS). Printed copies are available at the Public Safety desk in the Urness/Mortenson Lobby or by request to the Director of Public Safety. An email, notifying all students and employees of the availability of the report, is sent annually.

Augsburg's Department of Public Safety receives statistical reports from the Minneapolis and Rochester Police Departments for crimes in or near the campus boundaries. Police statistics are combined with information from Augsburg's Department of Public Safety, Division of Student Affairs and other designated campus officials (including, but not limited to, residence life staff, advisors to students and student organizations, and athletic coaches) to provide the total record of reported crimes, arrests and referrals. Only limited statistics were available from the MPD for the 2007 calendar year.

Augsburg College does not have off-campus housing or off-campus student organization facilities. If the Minneapolis

#### OFF CAMPUS CRIME

Police Department is contacted regarding criminal behavior involving Augsburg students, the Minneapolis Police may notify the college. However, there is no formal policy requiring the Minneapolis Police to make such a notification. Students in such cases, who have violated the law, may be subject to arrest by the Minneapolis Police Department AND disciplinary action by the Division of Student Affairs for violations of the student conduct code.

Campus pastoral and professional counselors, when acting as such, are not required to report crimes for inclusion in the

#### CAMPUS PASTORAL AND PROFESSIONAL COUNSELORS

annual crime report. As a matter of policy, they are encouraged, if and when they deem it

appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion in the statistics of the annual crime report.

A “pastoral counselor” is an employee of the institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

A “professional counselor” is an employee of the institution whose official responsibilities include providing

**CRIME REPORT STATISTIC JANUARY 2008 TO DECEMBER 2010**

psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license.

The following table is the statistical report of crimes occurring on the Augsburg College campus (as reported to Security and/or the police). The table reflects crimes reported for the three calendar years of 2008, 2009 and 2010. The categories of crime are those required by the Clery Act.

Statistical information under the heading of "Residence Halls" is also included in the total under the heading of "On-Campus". The statistics indicate the number of crimes reported, not necessarily confirmed cases and/or convictions. NOTE: Augsburg does not have any off-campus student organizations, which would be listed under the category of "Non-Campus Property".

Minneapolis Campus	On-Campus			Residence Halls*			Non-Campus			Public		
	'08	'09	'10	'08	'09	'10	'08	'09	'10	'08	'09	'10
<b>Murder / Non-Negligent Manslaughter</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Negligent Manslaughter</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Sex Offenses : Forcible</b>	4	1	0	3	1	0	0	0	0	0	0	0
<b>Sex Offenses : Non-Forcible</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Aggravated Assault</b>	0	0	0	0	0	0	0	0	0	1	0	0
<b>Robbery</b>	0	1	1	0	0	0	0	0	1	0	1	0
<b>Burglary</b>	20	14	15	5	2	7	0	0	0	0	0	0
<b>Motor Vehicle Theft</b>	2	3	3	0	0	0	0	0	4	1	2	4
<b>Arson</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Hate Crimes**</b>	0	0	0	0	0	0	0	0	0	0	0	0

**MINNEAPOLIS CAMPUS CRIME STATISTICS**



Rochester Campus	On-Campus			Residence Halls*			Non-Campus			Public		
	'08	'09	'10	'08	'09	'10	'08	'09	'10	'08	'09	'10
Drug Law Violations : Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations : Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes**	0	0	0	0	0	0	0	0	0	0	0	0
	'07	'08	'09	'07	'08	'09	'07	'08	'09	'07	'08	'09
Murder / Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses : Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses : Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
	'08	'09	'10	'08	'09	'10	'08	'09	'10	'08	'09	'10
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Law Violations : Arrests	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Law Violations : Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes**	0	0	0	0	0	0	0	0	0	0	0	0

## CRIME DEFINITIONS

### ROCHESTER CAMPUS CRIME STATISTICS

Rochester Campus	On-Campus			Residence Halls*			Non-Campus			Public		
	'08	'09	'10	'08	'09	'10	'08	'09	'10	'08	'09	'10
Liquor Law Violations : Arrests	0	0	0	0	0	0	0	0	0	3	1	0
Liquor Law Violations : Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes**	0	0	0	0	0	0	0	0	0	0	0	0

\* Residence Halls are a subset of the On-Campus figures. There are no Residence Halls on the Rochester campus. \*\* Those crimes, of the type listed above or other crimes involving bodily injury, which manifest evidence of prejudice based on race, gender, sexual orientation, ethnicity or disability.

The definitions below are taken from the Federal Bureau of Investigation Uniform Crime Reporting (UCR) Handbook and used to classify the criminal offenses listed above. **Murder and Nonnegligent Manslaughter:** The willful (nonnegligent) killing of one human being by another. **Manslaughter by Negligence:** The killing of another person through gross negligence. **Sex Offenses, Forcible:** Any sexual act directed against another person, forcibly and/or

against that person's

will; or not forcibly or against the person's will where the victim is incapable of giving consent. **Forcible Rape:** The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or

against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity or because of his/her youth. **Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's

will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her

youth or because of his/her temporary or permanent mental or physical incapacity. **Sexual Assault With An Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not

forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Forcible Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

**Sexual Offenses, Nonforcible:** Unlawful, nonforcible sexual intercourse.

**Incest:** Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape:** Nonforcible sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce health or great bodily harm. (It is not necessary that injury from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

**Burglary:** The unlawful entry into a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property of another, etc.

**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned—including joyriding.)

**Liquor Law Violations:** The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Drug Abuse Violations:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous nonnarcotic drugs (barbiturates, benzedrine).

**Weapons Law Violations:** The violation of laws or ordinances dealing with weapons offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons, carrying deadly weapons, (concealed or openly); furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of aforementioned.

## ACCESS TO CAMPUS FACILITIES

While campus facilities are private and intended primarily for the use of Augsburg College students, employees, alumni, contractors, and invited guests, campus grounds and facilities may be open and accessible to the public. Except for the residence halls, most campus facilities are accessible during normal business hours.

After hours, access to campus facilities is by key or card access, if issued, or by request to the Department of Public Safety. All special events use of any Minneapolis facility after hours must be scheduled through the Event and Conference Planning at 612-330-1104.

### ACCESS TO RESIDENTIAL FACILITIES

There are five residence hall on the Minneapolis campus. There are no residence halls in Rochester.

Augsburg College Residence Life houses approximately 1000 students in various style accommodations in five residence halls. Live-in Hall Directors, Resident Assistants and Community Assistants serve the residential community. At least one professional Residence Life staff member is on-call after hours. Procedures for assisting a student being locked out of their room have been established with the Department of Residence Life. Unapproved door-to-door soliciting or distribution of materials is NOT allowed. Complete information and policies are published in the Residence Life Handbook.

Each resident apartment hallway door has a keyed lock; the effectiveness of this system is dependent upon the residents keeping doors locked. The exterior doors of all residence halls are controlled by a card access system. The card access system consists of an electronic card reader and individual access cards issued to each resident. Cards are programmed only to work at the building entrances appropriate for each student. While the access card is electronically monitored, the effectiveness of the system is dependent upon the residents reporting lost access cards, not holding the doors open for others, and not allowing people they do not know to follow them into the building.

### MAINTENANCE OF FACILITIES

Facilities Management personnel are authorized to perform support services to all campus facilities and grounds, including residence halls. They regularly clean, inspect, and make repairs that maintain the safety and security of campus buildings. Work orders document staff assignments and key use.

All contractors and service vendors on the Minneapolis campus must be authorized through the Facilities Management Department. Facilities Management is responsible for documentation of vendor assignments. The Department of Public Safety provides keys and access cards to vendors in Minneapolis as requested by Facilities Management.

Facilities Management emergency maintenance service is available by calling the Department of Public Safety at 1717.

Complete information on the college's drug and alcohol policy is found in the Student Guide. The following summarizes college drug and alcohol policy:

## ALCOHOL AND DRUG POLICY

- Underage consumption of alcoholic beverages is a violation of law and college policy.
- Excessive consumption of alcoholic beverages which result in irresponsible behavior, continued excessive drinking in and of itself, or the possession of alcoholic beverages on college property contrary to law or college regulations are violations of the Student Standards of Conduct.
- Residents of legal age living in campus housing may have alcohol in their personal residence in compliance with the Residence Life Handbook and Contract.
- Illegal or unauthorized possession, use, sale or distribution of alcohol, narcotics, drugs or other controlled substances, as defined by local, state or federal laws, is prohibited.
- Violations of the college alcohol and/or drug policies may result in college disciplinary action and/or criminal prosecution.

The Augsburg College Counseling and Health Promotion office provides assistance to all students and employees. Educational programs addressing alcohol and drug-related issues are co-sponsored by Counseling and Health

### SEXUAL VIOLENCE POLICY

Promotion, the office of the Associate Dean of Student Affairs, Residence Life, Campus Ministry, Human Resources, and Public Safety.

Sexual violence exceeds the bounds of acceptable behavior at Augsburg College and is prohibited. The college is committed to maintaining an academic environment free from any form of sexual coercion or violence. While recognizing the wide diversity of backgrounds, cultures, religious beliefs, and experiences of the campus community, the college holds community members responsible for their actions in accordance with this policy.

Under this policy, sexual violence is any unwelcome sexual contact (actual or threatened) or penetration to which there has been no consent at the time of the activity. Lack of consent means that the person who has alleged the occurrence of sexual violence has not said "yes" to the sexual activity, including instances when she/he is unable to give informed consent. Sexual contact can include, but is not limited to: unwelcome sexual behavior including kissing, and/or intentional touching of another person's intimate parts (breasts, buttocks, genital area, groin or inner thigh, or the clothing covering these intimate parts), and unwelcome sexual penetration. Sexual violence includes threats of violence, with or without weapons. Sexual penetration includes any sexually intended intrusion, however slight, into any opening of a person's body, by parts of another person's body, or any object.

Public Safety	x171
	7
Residence Life	x110
	9
Human Resources	x105
	8
Counseling Center	x170
	7
	x173

### RESOURCES ON CAMPUS

VP for Student Affairs x1168

RESOURCES OFF CAMPUS

Minneapolis Police emergency 911 Minneapolis Police non-emergency 311 Sexual Violence Center of Hennepin County 612-824-5555 The Rape and Sexual Assault Center 612-825-4357 Fairview Riverside Medical Center 612-672-6409 Hennepin County Medical Center 612-347-3131 Crime Victims Reparations Board of MN 651-201-7300 MN Office, Crime Victims Ombudsman 651-201-7310

SEXUAL VIOLENCE IMMEDIATE ACTION

1. Seek Safety

- Go to a safe place
- Take care of yourself first

2. Call for Help

- On-campus:
  - ○ Public Safety x1717 (from on-campus phones only)
  - ○ Police: 9-911
- Off-campus:
  - ○ Public Safety (612) 330-1717
  - ○ Police: 911

3. Crisis support and advocacy services:

- On-campus
  - ○ College counselor 330-1160 (8am -4:30pm Monday -Friday)
  - ○ College pastor 330-1732 (8am -4:30pm Monday -Friday)
- Off-campus

- ○ Rape and Sexual Assault Center (612) 825-4357
- ○ Sexual Violence Center (612) 871-5111

4. DO NOT disturb the evidence (until a report has been filed and evidence has been collected):

- Do not shower.
- Do not wash.
- Do not douche.
- Do not change or wash clothes.
- Do not comb your hair.
- Do leave the scene untouched.

5. Go to the hospital for medical care.

- Call Public Safety at x1717 to assist you in arranging transportation to the hospital.
- Nurse advocates are available for exams and/or support.

TO TAKE ACTION AND/OR SEEK SUPPORT UNOFFICIAL ACTION

Reporting crimes of sexual violence to these offices are confidential. In order for an investigation to take place the victim must report the crime to police, Augsburg Public Safety, or one of the investigating offices listed below under the heading "Official Campus Action".

ON-CAMPUS

Campus pastor x1732 Campus counselors x1160

OFF-CAMPUS

Rape and Sexual Assault Center (612) 825-4357

The Aurora Center for Advocacy and Education  
 University of Minnesota  
 407 Boynton Health Services  
 410 Church Street  
 Minneapolis, MN 55455

Help line: 612-626-9111

Business: 612-626-2929

Email: [aurora@umn.edu](mailto:aurora@umn.edu)

Website: [www.umn.edu/aurora](http://www.umn.edu/aurora)

Sexual Violence Center (612) 824-5555

The decision to either the legal and/or college disciplinary systems is yours. You may choose to meet with a counselor (on or off-campus), the Campus pastor, or professionals from one of the sexual assault services. These professionals can assist you in the therapy/ emotional healing processes, and/or consult with you regarding action you may want to

take.

## OFFICIAL CAMPUS ACTION

### INVESTIGATING OFFICES

Every complaint of sexual violence will be investigated. In addition to the Department of Public Safety, you may make your report to one of the following individuals:

- Vice President for Student Affairs, x1168
- AVP of Human Resources, x1058
- Dean of the College, x1024

### WHAT YOU CAN EXPECT

The investigation may include (but is not limited to) conversations with the complainant and the accused, or an investigation through the appropriate college process. You will discuss the options with the Investigating Officer. She/he will take action.

### FACULTY AND STAFF

Faculty and staff can listen, explain the process and offer support. For the safety of our campus community, employees in certain positions are obligated to report allegations of sexual violence to one of the Investigating Offices.

You are strongly encouraged to file a report with the police. However, filing a police report does not commit you to press charges.

### CONFIDENTIALITY

The college is sensitive to the needs of complainants for privacy and confidentiality. However, the college's responsibility and obligation to protect others in the college community from sexual violence means that the college cannot guarantee anonymity to complaints. A victim of a sexual assault can confidentially report the incident to a member of the clergy or a licensed counselor.

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, went into effect October 28, 2002. The

### CAMPUS SEX CRIMES PREVENTION ACT

law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteers services or is a student.

The Minnesota Bureau of Criminal Apprehension administers a predatory offender registration and tracking program. Any questions regarding the program may be directed to the Criminal Assessment Program at 888234-1248 or 651-603-6748. Information regarding this program can be found at the following website:

<http://www.dps.state.mn.us/bca/invest/documents/page-07.html>

In addition, information regarding registered sex offenders may be obtained through the Minnesota Department of Corrections at 651-642-0200. An offender locator, for offenders that have the highest risk for re-offense, can be accessed from the Minnesota Department of Corrections website:

#### MISSING STUDENT

<http://info.doc.state.mn.us/publicviewer/main.asp>

If a member of the college community has reason to believe that a student who resides in on-campus housing is missing, they should **IMMEDIATELY** notify Public Safety by calling 612-330-1717 or going to the Public Safety desk in the Urness/Morthenson Lobby. Missing person reports may also be made with local law enforcement.

The Public Safety dispatcher will send an officer to meet with the caller, if the caller is on campus. If the caller is not on campus, the dispatcher will have an officer call the person. The officer will take a report, notify the Director of Public Safety or their designee, and begin an investigation.

Each student living in an on-campus housing facility has the option to register a confidential contact person to be notified in the case that the student is determined to be missing. Students may create or update their missing person contact on-line, in the class registration interface. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. Even if a student has not registered a contact person, local law enforcement will be notified that the student is missing. If a student is less than 18 years of age and not emancipated, the student's parent or guardian will be notified.

If the officer determines that the student is missing and has been missing for more than 24 hours, Public Safety will notify the student's emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18, and is not an emancipated individual, Public Safety will notify the student's parent or legal guardian immediately after it has been determined that the student has been missing for more than 24

#### ANNUAL FIRE SAFETY REPORT

hours.

If a fire occurs in any Augsburg building, pull the alarm and leave the building. When a fire alarm is activated, the elevators in most buildings will stop automatically. Occupants should use the stairs to evacuate the building. If you are caught in the elevator, push the emergency phone button. The emergency phones in elevators on campus ring to the Public Safety dispatcher. After you have safely left the building, call Public Safety and inform the dispatcher of the situation. If you encounter possible evidence of a fire and are unsure if Public Safety has been informed, please immediately contact the dispatcher and advise them of what you have found.

Smoking, open flames and most electrical appliances are banned in residence halls. Specifics information on allowable and prohibited items and behavior can be found in the Residence Life Guidebook.

Res Hall	# Fires in Each Hall	Fire #	Date	Time	Cause	Number of Injuries that Required Treatment in a Medical Facility	Deaths Related to Fire	Value of Property Damage Caused By Fire
Anderson	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Gateway	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Luther	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Mortenson	2	1	9/17/08	1339	Battery in student's laptop overheated.	0	0	\$1000 (estimate)
Mortenson	2	2	9/29/08		Unknown material smoldering in an interior trash bin.	0	0	\$0.00
Urness	1	1	5/1/08	1715	Unknown person lit a roll of toilet paper and a pillowcase on fire in a fire stair.	0	0	\$0.00

There are no Residence Halls on the Rochester campus.

STATISTICS AND INFORMATION REGARDING FIRES IN RESIDENCE HALLS (1/1/2009 TO 12/31/2009)



RESIDENCE HALL FIRE SAFETY AND SPRINKLER SYSTEMS

Res Hall	Smoke Detection	Sprinkler System	Fire Extinguishers in Public Spaces	Fire Extinguishers in Kitchens	Number of Supervised Fire Drills Per Year
Anderson	Yes	Yes	Yes	Yes	1
Gateway	Yes	Yes	Yes	Yes	1
Luther	Yes	Yes	Yes	Yes	1
Mortenson	Yes	No	Yes	Yes	1
Urness	Yes	No	Yes	Yes	1

The table below describes the fire safety systems in place for each residence hall.