

TO PAY FOR YOUR PERMIT VIA PAYROLL DEDUCTION:

COMPLETE THE ONLINE PROCESS BY SELECTING PAYROLL DEDUCTION ON THE PAYMENTS PAGE OF YOUR PERMIT PURCHASE. COMPLETE AND PRINT THE PAYROLL DEDUCTION FORM. TWO DAYS AFTER COMPLETING THE ONLINE PROCESS BRING YOUR PAYROLL DEDUCTION FORM AND PHOTO ID TO PUBLIC SAFETY DISPATCH TO TURN IN PAYROLL FORM AND PICK UP YOUR NEW PERMIT.

NAME		ID #		EFFECTIVE DATE	
FORM PURPOSE (CHECK ONE)	NEW EMPLOYEE	NEW ACADEMIC YEAR	CHANGE	CANCEL	
PHONE NUMBER			E-MAIL ADDRESS		

FALL ONLY PERMIT _____

YEARLY PERMIT _____

FACULTY	STAFF
PAID MONTHLY	PAID (CHECK ONE) BI-WEEKLY MONTHLY
FTE (CHECK ONE) .00 – .25 \$12.00/month .26 – .50 \$24.00/month .51 – .74 \$35.50/month .75 – 1.0 \$47.50/month Underground \$90.00/month	FTE (CHECK ONE) .00 – .25 \$12.00/month .26 – .50 \$24.00/month .51 – .74 \$35.50/month .75 – 1.0 \$47.50/month Underground \$90.00/month
MONTHS WORKED DURING YEAR _____	MONTHS WORKED DURING YEAR _____
# OF COURSES _____	

FOR OFFICE USE ONLY

THIS PERSON HAS OUTSTANDING PARKING TICKETS THAT MUST BE DEDUCTED IN ONE LUMP SUM FROM HIS/HER FIRST PAYCHECK ISSUED AFTER THE EFFECTIVE DATE LISTED ABOVE. THIS DEDUCTION WILL BE ON AN AFTER - TAX BASIS.

TOTAL AMOUNT TO BE DEDUCTED FROM CHECK

I VERIFY THE INFORMATION PROVIDED ABOVE IS CORRECT AND ACCURATE. I HAVE READ AND AGREE TO FOLLOW ALL PARKING REGULATIONS OF AUGSBURG COLLEGE. I AUTHORIZE AUGSBURG COLLEGE TO DEDUCT FROM MY PAY A PRE-TAX PARKING FEE CORRELATED TO MY FTE, HOURS WORKED PER WEEK, AND/OR NUMBER OF MONTHS WORKED PER YEAR FROM SEPTEMBER-APRIL. I ALSO AGREE TO HAVE THE TOTAL AMOUNT OF ANY/ALL EXISTING OUTSTANDING PARKING CITATIONS LISTED ON MY PARKADMIN ACCOUNT DEDUCTED IN ONE LUMP SUM FROM MY FIRST PAYCHECK AFTER THE EFFECTIVE DATE LISTED ON THIS FORM. THIS AGREEMENT WILL REMAIN IN EFFECT UNTIL THE END OF THE ACADEMIC YEAR OR UNTIL IT IS REPLACED BY ANOTHER SIGNED PARKING DEDUCTION AUTHORIZATION FORM.

EMPLOYEE SIGNATURE _____

DATE

**PAYROLL DEDUCTION & PARKING REGISTRATION '08-
'09
FOR PRE-TAX PARKING PERMIT FEE**