

Internship Application

Center for Global Education at Augsburg College – Namibia

Please send the completed form and a current resume via e-mail (as an attached document) to Linda Raven at cgelinda@gmail.com. Please be sure to write “Internship Application” in the subject heading of your email message. (Don’t forget to bring your resume with you electronically, as you will be asked to update it upon completion of the internship.) The deadline for internship applications is June 1 (for fall program)/ November 15 (for spring program), and April 30 (summer program).

A) Name: _____ Year in School: ___ Sophomore,
___ Junior, ___ Senior

B) Major(s): _____ Minor:

C) Name of College or University: _____

C) Please indicate the discipline (only one) in which you are seeking credit for this internship:

___ History ___ Interdisciplinary Studies ___ Political Science

E) Please indicate your grading option: ___ Traditional Grade, ___ Pass/No Credit

F) Will this internship count toward your major or minor? ___ Yes, ___ No.

G) Have you checked with your registrar and/or department chair to make sure that you will receive academic credit for this internship? ___ Yes, ___ No.

Please note: In addition to working with an organization for 12 hours each week, the internship course includes 1.5 hours of class time per week. This class time focuses on developing professional skills, reflecting on the internship experience, and ensuring and demonstrating that the learning goals are being met.

Students who choose not to do an internship, have the option to volunteer with a local organization. The volunteer placements are typically set up upon your arrival in Windhoek. The main difference between volunteering and internship is that an internship is an academic course, therefore you need to actively find ways to relate the work you are doing with your organization to your field of study. The course which meets weekly provides opportunities for you to demonstrate what you are learning in your internship and further develop your professional skills. Volunteering is an opportunity to engage with a local organization and work side by side with Namibians. This may or may not involve learning related to your specific field of study. There is no academic credit given for volunteering. The internships are arranged in advance of your arrival and the organization has made a commitment to mentoring you and providing you with meaningful work. To this end, students choosing to register for the internship course should also feel a similar commitment to the host organization. The relationship with the organizations where students volunteer is typically more casual.

Please answer the following questions as frankly and thoughtfully as you can. Your answers to all of these questions will help us do a better job matching your skills and

interests with the needs of the host organizations and agencies. You may use additional space if necessary.

STATEMENT OF PURPOSE :

Please explain why you are applying for an internship. How does the desired internship relate to your academic, professional, and personal goals?

II. RELATIONSHIP OF THE INTERNSHIP TO YOUR ACADEMIC, PROFESSIONAL & PERSONAL OBJECTIVES

Please identify at least two concepts, theories, &/or ideas from your academics that you will be able to apply or learn more about through the type of internship you desire.

B. List at least two graduation skills (critical thinking, speaking, writing, etc.) &/or professional work skills that you hope to enhance or apply in the internship setting.

C. Discuss at least one personal learning goal that you could accomplish through this internship.

III. PREFERENCES REGARDING POTENTIAL INTERNSHIP PLACEMENTS

Please note that there is no guarantee that your application will be accepted or that you will be placed with one of your top choices. However, it would be very helpful to us if you could please rate your level of interest in each of the following types of settings.

A) Preferred Internship: Please indicate the four fields you would be interested in working in. Rank your interests from 1 (highest) to 4 (lowest interest) and leave the rest blank:

___ GLBT ___ Government ___ Disability ___ Business/
Finance Development

- Education Environment HIV/AIDS Media and
Journalism
- Health History Human rights Religion/Ministry
- Children Social Work Women Youth/
Adolescents
- Other (Please specify)

B) What kind of placement are you seeking, and why? Please elaborate on the interests you ranked above. Provide further detail on the type of organization or community you would like to work with.

C) What skills and experience do you have that would enable you to provide valuable service to these sectors? Please list as many as possible because sometimes organizations are looking for someone with a specific skill. For example, the ability to teach sewing or create a website.

III. YOUR PERSONALITY/WORK STYLE

A) Please describe your work style in relation to communication (and intercultural communication), teamwork, ability to work independently, need for supervision and ability to deal with conflict.

IV. ANYTHING ELSE YOU WOULD LIKE US TO KNOW