

# APPLICATION FOR ADMISSION

## Summer Sessions

Please check the program(s) for which you are applying:

### MEXICO

#### Summer Academic Program

- Session I
- Session II

### NAMIBIA

- \*Social Change and Development in Southern Africa  
Please note: you will also need to complete and submit an Internship Application form

Center for  
**Global**  
Education

## CENTER FOR GLOBAL EDUCATION AT AUGSBURG COLLEGE POLICIES FOR SUMMER SESSION PROGRAMS ABROAD

The following policies govern student participation and state policies concerning the Center for Global Education's summer session study abroad programs.

### Application Process

In addition to completing the application form, the student needs to submit the following to the Center for Global Education:

- A statement from the Study Abroad Advisor at the home school stating that the student has been approved for study abroad
- An official copy of the student's transcript from every post-secondary school he/she has attended.
- A \$50.00 deposit which is refundable only if the student is not selected for the program. (Checks should be made out to the Center for Global Education)
- One reference form (enclosed) filled out and returned to the Center for Global Education.

### Application Deadlines

Applications are accepted on a rolling admissions basis. The final application deadline is April 1.

### Eligibility Requirements

Students must meet the following criteria to be eligible for the programs:

- Have a minimum grade point average of 2.5 (on a 4-point scale) at the time of application. Students with lower averages should consult Academic Programs Abroad at the Center for Global Education before completing an application.
- Demonstrate an ability to adjust to new cultural and living conditions.

### Payment of Fees and Withdrawal/Cancellation Policy

The following fee schedule and cancellation/refund policy apply to the Center for Global Education's semester abroad programs:

- If the student is selected for the program, he/she will need to pay a **\$200.00 non-refundable deposit** within three weeks of receiving the acceptance letter. This deposit guarantees space on the program, and will be applied toward the total program fee.
- The full balance of the comprehensive fee is due **May 15**.

### Refund Policy

If the Center for Global Education receives cancellation (by telephone or letter) **after May 1 and before the first day of the program** the student will receive a refund of any paid portion of the comprehensive fee, **not including** the \$2500.00 deposit.

**After the first day of the program no refund is available.** However, if the student cancels before the seventh day of the program he/she may receive a refund for any "recoverable" monies used to cover the family homestay, language school fees, or group travel expenses. No other refunds are possible, since the budget for expenses is calculated based on an enrollment count that includes the student.

If the student **cancels after the seventh day of the program**, there is **no refund** available of **any** fees.

## Student Participation Requirements

Following formal acceptance into the program, the student must submit:

- A medical information form and physician's evaluation (to be mailed after acceptance)
- A copy of the front pages of his or her passport
- A signed release of liability form required of all participants in Augsburg semester abroad programs.

## Statement Regarding Program Changes

The Center for Global Education reserves the right to change the group's itinerary depending on conditions in the region.

Augsburg College with the Center for Global Education may determine that circumstances within a foreign country require cancellation of the program.

The student must provide the Center for Global Education with advanced written notice if she/he decides to leave the program.

## Release of Information

Under the Family Educational Rights and Privacy Act of 1974, we provide certain directory information about students enrolled for study abroad. This information includes name, home address and telephone number, home school, major, program and dates of attendance. We make this information available before departure to other students enrolled in your program. We also make this information available to study abroad advisors or other officials at other institutions. You may elect to withhold any or all of this directory information by notifying our office in writing no later than May 1.

Exceptions to the above requirements may be granted at the discretion of the Coordinator for Academic Programs Abroad at the Center for Global Education.

I have read, understand, and agree to the policies as stated above.

\_\_\_\_\_

Student's Name

\_\_\_\_\_

Name of Program

\_\_\_\_\_

Student's Signature

\_\_\_\_\_

Date

Make a copy of the above information for your personal records. Send the original, signed copy to the Center for Global Education, Augsburg College, 2211 Riverside Avenue, Minneapolis, MN 55454 1/800-299-8889

## **BIOGRAPHICAL INFORMATION**

Name \_\_\_\_\_  
(As it appears on your passport)

College or University \_\_\_\_\_

Social Security Number \_\_\_\_\_

Campus Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Permanent Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_

## **CONTACT INFORMATION**

In case of emergency please provide contact information:

Name and Address/Relationship \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

## **ACADEMIC INFORMATION**

College or University \_\_\_\_\_ ID Number \_\_\_\_\_

Major(s) \_\_\_\_\_ Minor(s) \_\_\_\_\_

Language Background \_\_\_\_\_

(For programs in Mexico and Guatemala only) What is the highest level of Spanish in instruction you have completed? \_\_\_\_\_



4. List recent work/volunteer/service learning experience, and any groups/organizations in which you participate that relate to this trip:

5. Describe your personality as candidly as possible, including your special interests and/or hobbies:

6. Objectives and expectations for the program:

7. The Center for Global Education mission is to provide cross-cultural educational opportunities that foster personal and social transformation. Therefore, our educational philosophy emphasizes holistic learning in the context of community, and you will spend considerable time as a group analyzing and reflecting on learning experiences at both an academic and personal level, with particular emphasis on racism, sexism, heterosexism, and other obstacles to positive social transformation. How do you see yourself functioning in this kind of environment?

8. Enclosed is my deposit of \$50, made payable to the Center for Global Education.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please attach your transcript and a reference form**, and return to: Academic Programs Abroad, Center for Global Education at Augsburg College, 2211 Riverside Avenue, Minneapolis, MN 55454. 1/800-299-8889.

**\*Students applying for the Namibia program will also need to complete an Internship Application form.**

Center for  
Global  
Education

Summer Academic  
Programs  
Confidential Reference Form

Applicant's Name \_\_\_\_\_

I agree, or  I do not agree to waive my right  
of access to this reference form:

Name of Reference \_\_\_\_\_

Position \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

The student named above is applying for a study abroad program coordinated by the Center for Global Education at Augsburg College. We would appreciate your assessment of the applicant's attributes with which you are familiar.

1. How long and under what circumstances have you known the applicant?

2. According to the following criteria, how would you rate the applicant?

	Excellent	Good	Fair	Poor	Unable to Evaluate
Academic Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic Interest and Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability/Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Level of Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adaptability in Facing New Situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-Confidence and Self-Esteem	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relates Well to Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional Stability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open-Mindedness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability for Realistic Self-Appraisal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. If you were a resident director of an overseas academic program, would you be:

(check one)  Eager  Willing  Reluctant to have the applicant participate?

4. Recommendation based primarily on:  Coursework  Some Personal Contact  
 Significant Personal Contact



# Study Abroad Approval Form

**Applicant:**

Please have this form filled out and signed by your study abroad advisor, dean, or other school official in charge of study abroad. Your school's signature on this form ensures that work completed on CGE's study abroad program will be accepted as transfer credit, and your transcript will be sent to the appropriate party or office.

Name (please print): \_\_\_\_\_

Program: \_\_\_\_\_

I authorize the Center for Global Education at Augsburg College to release my educational record upon completion of the program to the designated individual/office as indicated below by my home institution.

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Augsburg ID: \_\_\_\_\_ (office use only; do **not** use your home school ID)

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**Study Abroad Professional or Dean:**

The above student is applying for a full-time program of undergraduate study abroad sponsored by the Center for Global Education at Augsburg College with the expectation that the credit will be transferred toward the degree in progress at the home school.

Is this student in good academic standing?  Yes  No

To your knowledge, has this student ever been on academic or disciplinary probation?  Yes  No

Has this student completed the necessary steps for approval from your institution?  Yes  No

Will the credit earned on a CGE program be accepted towards this student's degree program at your institution?  Yes  No

Do you recommend this student?  Yes  No

**I have verified the institutional address to which the student's transcript should be sent:**

Name (if applicable): \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of Study Abroad Professional or Dean: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail \_\_\_\_\_

Signature \_\_\_\_\_