

# WELCOME TO THE AUGSBURG COLLEGE EDUCATION DEPARTMENT

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## **Augsburg College Education Department Mission Statement**

The Augsburg College Education Department commits itself to developing future educational leaders who foster student learning and well-being by being knowledgeable in content, being competent in pedagogy, being ethical in practice, building relationships, embracing diversity, reflecting critically, and collaborating effectively.

## **Augsburg College Education Department Program Theme**

Teacher as developing professional from classroom decision-maker to educational leader  
Augsburg College Education Department Conceptual Framework and General Goals for Teachers

### I. Teacher as developing professional

The four dimensions of professionalism addressed by our programs are as follows:

#### A. What we do—Concepts and Strategies of Teaching

- How to assess and evaluate student ability and performance (MN Standard 8: Assessment)
- How to plan instruction to meet student needs (MN Standard 7: Planning Instruction)
- How to implement instruction to promote student learning (MN Standard 4: Instructional Strategies)
- How to manage children and classroom life effectively (MN Standard 5: Learning Environment)
- How to help students develop emotionally and socially (MN Standard 2: Student Learning; MN Standard 5: Learning Environment)

#### B. Who we teach – Knowledge of Children and Youth

- How students develop and learn (MN Standard 2: Student Learning)
- Current issues affecting children and youth (MN Standard 9: Reflection and Professional Development; MN Standard 10: Collaboration, Ethics, and Relationships)
- Similarities/differences across communities, cultures, learning styles, abilities, special needs, and lifestyles (MN Standard 3: Diverse Learners)

#### C. Where we work – Contexts of Schools

- Foundational knowledge of schools and education in the US (MN Standard 9: Reflection and Professional Development)
- Leadership skills (MN Standard 9: Reflection and Professional Development; MN Standard 10: Collaboration, Ethics, and Relationships)
- Collaboration and teaming skills (MN Standard 10: Collaboration, Ethics, and Relationships)

#### D. Who we are as individuals and teachers – Personal Stance and Knowledge-base

- What I know; how I learn (MN Standard 1: Subject Matter)
- How I think: critically, creatively, ethically, reflectively (MN Standard 1: Subject Matter; MN Standard 9: Reflection and Professional Development)
- What I believe about education and people: personal philosophy (MN Standard 9: Reflection and Professional Development)
- What I can do to develop as a professional (MN Standard 9: Reflection and Professional Development)
- How I communicate and understand the communication of others (MN Standard 6: Communication; MN Standard 10: Collaboration, Ethics, and Relationships)

### II. Teacher as inclusive practitioner.

### III. Teacher as lifelong learner.

### IV. Teacher as leader.

This packet has been prepared to assist you in the process of obtaining a license to teach in the state of Minnesota. It contains the necessary forms for admission to the department and reminds candidates of the steps necessary to complete a teacher's license at Augsburg College.

1. **Praxis I/PPST Exam** Students must complete the Praxis I (PPST) exam prior to registering for required program courses numbered 300 or above. Registration for these courses will be blocked for students who are not admitted to the Education Department. Praxis I Exam assistance is available at the Tutor Center, 18B Foss Center. To schedule an appointment, call 612-330-1751. PPST study guides are commercially available and can also be found in the Augsburg Library.
2. **Admission to the Education Department** is required of all those wishing to obtain a teaching license, and candidates must complete an application procedure to gain entry. It is expected that education students will apply for admission during the semester in which they enroll in the course, "Orientation to Education," or at the time of their first course in the department.

You must be accepted to the teacher licensure program before taking professional education courses (i.e., courses numbered 300 or above). Students are not permitted to attend a 300-level course unless they have been admitted to the licensure program. Students who delay the admission process risk exclusion from 300-level courses.

Students are also responsible for program details as published in the *Augsburg College Catalog*, the college's weekly newsletter, the Education Department bimonthly newsletter, the Education Department *Handbook for Education Students and Faculty*,

You should begin the admissions process by requesting an entrance interview appointment with an elementary education department faculty member to plan an appropriate college program. It is important you meet with an advisor to pre-plan your program! Later you will be assigned a faculty advisor with whom you will continue to meet on a regular basis to monitor your progress towards licensure and graduation (if applicable).

Graduate students in the MAE program also must be admitted to the Education Department, following the same procedures as described in this document.

Additional testing is required for MN licensure. All students seeking initial licensure must pass the Principles of Learning and Teaching (PLT) exam and content area exam. These exams are taken at the end of the licensure program and, along with the PPST, must be passed prior to applying for a license.

## AUGSBURG EDUCATION DEPARTMENT ADMISSION REQUIREMENTS:

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Students seeking admission to the elementary licensure program will need to abide by the following requirements:

**1. GPA standard:** For undergraduate admissions, minimum grade point average of 2.5 on a 4.0 scale for *all* college work is required. For graduate admissions, a minimum of 3.0 on previous coursework or a minimum of 3.0 GPA on 2.0 Augsburg courses taken as part of the licensure program prior to department admissions. This latter option involves changing status from undergraduate to graduate and requires a completed baccalaureate degree. Licensure only students who meet the gpa requirements for graduate level admissions can also choose to be admitted at the undergraduate level. Only those admitted to the graduate program are eligible to take graduate level coursework.

**2. Course Pre-requisite:** Effective Writing (ENG 111 or course equivalent) must be successfully completed with a grade of at least 2.0

**3. The Praxis I (PPST) Exam** must be taken. If all three sections are not passed, see #4 below.

**4. Students who do *not* pass Praxis I Exam must:**

- meet with an advisor in the college tutor center to develop a skill development plan. (Any fee incurred is the responsibility of the students. This plan may include additional coursework.)
- Students on skill plans may be admitted to the department when/if all other requirements are met.
- The skill plan must be completed before student teaching.

**5. Letters of recommendation:** Students must submit two letters of recommendation. One of these letters must be from an Augsburg faculty member.

**6. Signed statement:** A signed statement from the student must be on file that states he/she has read department materials, policies, and handbooks.

**7. Non-Native English Speakers:** A score of 90 or more must be achieved on the Michigan Test. If a score of 90 is not achieved, the student must develop a specific language skill development plan or a general literacy skill plan that coincides with their Praxis I plan (#4 above). A score of 90 on the Michigan Test must be achieved before student teaching.

**8. Meet with advisor:** Students must meet with an education advisor to plan their program. A signed copy of their program plan must be on file. Elementary licensure program plans must indicate a middle school specialty area.

## ADMISSION CHECKLIST

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Your admission to the Education Department will not occur until all of the following items are recorded/present in your education department file. An entrance interview will be required for all candidates.

Met with an education advisor to plan my program \_\_\_\_\_  
*Name of advisor & date*

Submitted copies of all transcript(s) from all institutions attended, including Augsburg.

Submitted "Student Statement" from last page completed and signed.

Successfully completed ENG 111 or its equivalent.

Attained at least a GPA of 2.5 in major(s), specialty area, and overall undergraduate or 3.0, graduate  Yes  No

*When multiple transcripts are present, all are factored into cumulative GPA.*

*No education program courses may have a grade below 2.0*

Forwarded Praxis I (PPST) results: \_\_\_\_\_ Passed all parts?  Yes  No  
*Date*

*Praxis I Exam assistance is available at the Tutor Center, 18B Foss Center. To schedule an appointment, call 612-330-1751. PPST study guides are commercially available and are also available from the Augsburg library.*

If PPST is not passed, has met with an advisor in the Tutor Center to develop a skill plan and has placed it in his/her Education Department file and/or has discussed skill development options with a faculty advisor.

Submitted two (2) references from non-relatives who know of your academic, work, or teaching skills and/or who can speak about your character and potential fitness for teaching. One of these references must be an Augsburg College faculty member. Friends, relatives, and/or roommates *should not* serve as references.

1) \_\_\_\_\_  
*Name Title/Company Address Tel.*

2) \_\_\_\_\_  
*Name Title/Company Address Tel.*

If non-native English speaking, has attained a score of 90 or higher on the Michigan Test. If not, has a skill development plan which correlates with PPST plan, on file in the Education Department.

# AUGSBURG ELEMENTARY EDUCATION PROGRAM

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## **Non-Department Program Requirements**

HPE 115	Chemical Dependency	.5
ENG 111	Effective Writing	1
Math Placement Level III, MAT 137 & 138; MPG IV, MAT 138, only		

**The following courses will depend on your specialty area selection.**

Math 137 (NS/M,CT)	Or math specialty	1
Math 138 (NS/M, QR)	Or math specialty	1
Physics 103 (QR)	Or science specialty	1
Physics 114 or EED 200	Or science specialty	1
BIO102 (NS/M) OR	Or science specialty	1
SCI 110 (NS/M, QR)	Or science specialty	1
SCI 111 (NS/M,CT)	Or science specialty	1

## **Departmental Program Requirements**

### **FOUNDATIONS BLOCK I**

**Under most circumstances students complete all courses in one block before progressing to the next.**

EDC 200/522	Orien. to Education (W1 pt1)	1
EDC 210 and	Diversity in the Schools	.5
EDC 211 OR	MN Amer. Indian	.5
EDC 206/566	Div. MN Amer. Indian	1
EDC 220	Educational Technology	.5

The following courses are open only to students who have taken the PPST/Praxis Exam and have been admitted to the Department.

### **FOUNDATIONS BLOCK II**

**Requires previous cum GPA of 2.5**

EDC 310/533	Learning and Development	1
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### **METHODS BLOCK I**

EED 311	K-6 Methods: Health	.25
EED 312	K-6 Methods: Phy. Ed.	.25
EED 320/520	K-6 Methods: Reading	1
EED 330	K-6 Meth:Child Lit/LA (W2)	1

### **METHODS BLOCK II**

EED 341	K-6 Methods: Art	.25
EED 342	K-6 Methods: Music	.25
EED 350	K-6 Methods: Mathematics	1
EED 360	K-6 Methods: Science	1
EED 370	K-6 Methods: Soc. Studies	.5
EED 380	Kindergarten Methods	.5

### **CAPSTONE BLOCK**

EDC 410/544	Special Needs Learner	1
EDC 480/580	School and Society (W1 pt2, keystone)	1

**Students normally take 2.0 courses of student teaching and are charged additional student teaching fees.**

Student Teaching (S)	2-3
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## **MIDDLE SCHOOL SPECIALTY AREAS FOR ELEMENTARY LICENSURE**

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### **COMMUNICATION ARTS SPECIALTY**

ENG 245 Introduction to Lit. (HUM)	1.0
ENG 225 Intermediate Expos. Writing (W) (FAS)	1.0
choose 1: COM 329, 351, 354 or 355	1.0
EED 331 Middle School Writing Methods	.5
ESE 350 5-12 Methods: Adolescent Literature/Reading in Content Areas	1.0

### **SOCIAL STUDIES SPECIALTY**

POL 121 American Government & Politics (SBS)	1.0
HIS 120, 121, OR 122 U.S. History (HUM, CT)	1.0
ECO 113 Microeconomics (SBS)	1.0
Geography (ACTC)	1.0
Choose 1: HIS 103, HIS 104, PSY 105, SOC 121, SOC 241	1.0
ESE 311 Middle School Methods: Social Studies	.5

### **MATH SPECIALTY**

MPG 4 or MAT 114 Pre-Calculus (NS/M)	1.0
MAT 287 History of Math	1.0
MAT 252 Geometry	1.0
MAT 122 or 145 Calculus (NS/M, QR)	1.0
MAT 163 or 373 Statistics (NS/M., QR)	1.0
MAT 271 Discrete Mathematics (CT)	1.0
ESE 331 Middle School Methods: Mathematics	.5

### **SCIENCE SPECIALTY**

CHM 105 OR 115 (NS/M)	1.0
CHM 106 OR 116 (NS/M, QR)	1.0
BIO 101 Human Biology (NS/M)	1.0
BIO 102 Biological World (NS/M, CT)	1.0
PHY 116 Intro. Physics (NS/M,QR)	1.0
SCI 106 Meteorology (NS/M,CT)	1.0
Geology (ACTC or elsewhere)	1.0
ESE 341 Middle School Methods: Natural Science	.5

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## **ABOUT STUDENT TEACHING ABROAD**

Student teaching abroad requires two courses of student teaching. Students will complete at least one course of student teaching first under direct Augsburg supervision in the Twin Cities area before completing their student teaching assignment abroad. Students needing a third course of student teaching for graduation credit or financial aid purposes may make special arrangements.

# AUGSBURG COLLEGE EDUCATION DEPARTMENT

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## Letter of Recommendation for \_\_\_\_\_

*Please print*

The above named person has applied for admission to the Teacher Education Program as Augsburg College. Your candid evaluation will help the faculty determine the applicant's aptitude as a potential teacher.

Please explain under what circumstances and for how long you have known the above named person (e.g., department supervisor, 3 years): \_\_\_\_\_

Please describe the candidate's individual characteristics as you have come to know them, commenting on: 1) the quality of the applicant's work, 2) the applicant's ability to think critically, 3) the applicant's oral and written communication skills, and 4) your opinion of the applicant's suitability for a teaching career. \_\_\_\_\_

- I strongly recommend
- I recommend
- I recommend with reservations
- I do not recommend

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*Continue on back or attach a second page if needed*

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

**Please note:** This form is a working document to be used within the college. It will not be kept beyond the time of the applicant's acceptance into the Education Department, or until due time has been allowed for an appellate process. This letter will be available for the candidate to review. Please return this form to: Augsburg College Education Department, 2211 Riverside Avenue, Campus Mail #312, Minneapolis, MN 55454-1351, (612) 330-1130.



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# AUGSBURG COLLEGE EDUCATION DEPARTMENT

## STUDENT STATEMENT

### Elementary Education Major Data

Name: \_\_\_\_\_  Day  WEC

Seeking admission as \_\_\_\_\_ undergraduate \_\_\_\_\_ graduate

If graduate \_\_\_\_\_ admitted by WEC as grad (GPA min.3.0) or \_\_\_\_\_ admitted by WEC as undergraduate (GPA between 2.5-2.99) and currently seeking change to graduate status.

Specialty Area: \_\_\_\_\_

Projected Term for Student Teaching : Fall or Spring? \_\_\_\_\_ Year? \_\_\_\_\_

Email Address: \_\_\_\_\_

### Authorization by student for release of transcript of courses taken to date.

I, the undersigned, hereby authorize the Augsburg College Education Department Chairperson and/or the Augsburg College Education Department Student Teacher Placement Director to forward a copy of my transcript of (1) all courses completed at Augsburg College and (2) courses taken at other colleges while enrolled at Augsburg or taken previous to enrollment at Augsburg College to any school district which might require this as a prerequisite for consideration for placement in student teaching.

Name: \_\_\_\_\_  
*Please print legibly*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

### Statement of Awareness of Program Requirements and Student Responsibilities

I, the undersigned, have read and understand the Augsburg College Education Department documents which outline the requirements associated with obtaining a degree and/or license in education. I have worked with an advisor to plan out my program and understand the importance of continuing to seek and follow advice given to me by my advisor(s). I understand that it is my responsibility to meet published deadlines and to fulfill the requirements as described in official Education Department handbooks and notices.

Name: \_\_\_\_\_  
*Please print legibly*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_