

# AUGSBURG COLLEGE

## Education Department Guidelines for Student Teaching (General Education)

- **How do I know I am ready to student teach?**
  - All coursework must be completed before student teaching can begin. If the student has completed all but one course, a petition can be submitted to the Student Teaching Committee for the student to be allowed to take the course while student teaching. The possibility of approval is totally based on the kind of course needed and other circumstances of the student. **The petition must be submitted before student teaching applications are due to allow time for a decision before request for placement is made.**
  
- **How do I apply for student teaching?**
  - Prospective student teachers are expected to attend a formal Information Session conducted by the Director of Student Teaching (Barbara West) to receive applications and learn more about the process.
  - Prospective student teachers must apply to student teach the semester before they are ready to student teach.
  - **Deadlines** to apply for student teaching: **For Fall student teaching, the deadline is around February 15.** For Winter/Spring student teaching, the deadline is around October 15.
  - Typical starting dates for student teaching are: First week in **September** for fall student teaching (with student teachers asked to report in late August for Workshop Days with their host teacher) and the second week in **January** for Winter/Spring student teachers.
  - The Student Teaching Application must be reviewed and signed by the student's Education advisor before being turned in to Barbara West.
  - The Student teaching application should be treated as a job application, as the competition for placements is very keen.
  
- **Length of student teaching**
  - Most elementary and secondary student teachers have a 12 week placement in one setting. Elementary candidates for the Pre-Primary license have a 14 week placement, with 7 weeks required in the pre-primary placement, and 7 weeks in an elementary placement.
  - All K-12 majors (art, music, physical education) are in 2 settings: 7 weeks in elementary and 7 weeks in secondary.
  
- **What if I decide that circumstances prevent me from student teaching?**
  - The applicant must be certain that he/she has met all requirements and that there are no hindrances that would prevent the student teaching experience. Do not submit an application if you are unsure. Consult with

your Education advisor to gain assistance in problem solving your situation.

- **What are Student Teaching Seminars and how are they related to student teaching?**
  - All student teachers who are not licensed or teaching in their content area in a private or charter school are required to attend **Student Teaching Seminars**, which are 3 formal sessions (meeting with supervisor and other student teachers) and 3 sessions on behavior management. Seminars are a vital component of student teaching, especially pertaining to licensure and grades for student teaching.
  
- **How do I know where my placement will be?**
  - Prospective student teachers should expect to be placed in the metro area (first ring suburbs around and including Minneapolis/St. Paul), in school districts where Augsburg has established a relationship.
  - Student teachers are placed in sites where there are no family members or close friends attending or working, to provide the most objective setting possible.
  
- **Can I make my own student teaching placement?**
  - **Students are not allowed to set up their own student teaching placement. If you have special requests for location, grade level or content area, make those requests clear on your student teaching application. Student requests are considered when making placements, but requests are not guaranteed.**
  
- **How do I register for student teaching?**
  - **Students cannot register for student teaching courses online.** Registration must be submitted on a paper copy with the signature of Barbara West approving the courses.
  
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