

## HOW TO APPLY FOR ADMISSION

You may apply for admission to Augsburg College MBA or certificate programs if you have received a bachelor's degree or higher from a regionally accredited college or university. Selection of students is based on demonstrated academic ability with satisfactory performance in college work.

### Application

- Complete the application form and return it with the \$35 nonrefundable application fee to the address below.

### Transcripts

- Have official academic transcripts from all previously attended postsecondary institutions sent directly to the Graduate Admissions Office. This includes colleges, universities, and vocational/technical institutions. Transcripts must indicate degree awarded.

### Recommendations

- Please request letters of recommendation from two individuals with whom you have worked professionally. Please ask each individual to complete the enclosed recommendation form and return it along with their letter of recommendation to the Augsburg Graduate Admissions Office.

### Résumé

- Please submit a copy of your current résumé.

### Essay Questions

We have listed below the essay questions required for application and admission to the Augsburg MBA program.

Essays are utilized in the admission process to judge your ability to express yourself and to learn more about you as an individual and future MBA student.

- 1) What are your intermediate and long-term professional goals? Please explain and be as specific as possible. How do you feel these goals would contribute to realizing your vocation? (Approximately 500-600 words suggested). Vocation at Augsburg is seen as fulfilling a calling; that through the pursuit of your occupation, you are performing a service to your community and society.
- 2) Answer **one** of the following questions (Approximately 350 words suggested).
  - a. What is your favorite quote and why is it meaningful to you?
  - b. If you could have dinner with one individual in the past, present, or future, who would it be and why?
  - c. At Augsburg, we think that business should be approached from a strong ethical and values-driven foundation. Who has been most influential in creating your value system and sense of what is right or wrong? How were you influenced?

Essays should be typed using 11- or 12-point font. Essays may be double spaced for readability. We prefer that essays be submitted electronically to [gorr@augsborg.edu](mailto:gorr@augsborg.edu). Please forward as a Word or WordPerfect document.

### Registration

- You will be invited to campus for a personal interview if your application is approved by the admissions committee.

### Test Scores

- Graduate Management Admissions Test (GMAT) scores must be submitted to Augsburg College. The GMAT is required for admission except in the case of applicants who have previously earned a graduate degree or are currently a CPA. Recent GRE or LSAT scores may also substitute for the GMAT score. Augsburg's ETS code for sending scores directly to the College is RZ07F65. Visit [www.mba.com](http://www.mba.com) to locate testing centers and to register for the exam. If you are not a native English-speaking applicant, a TOEFL score may be required. Please have an official copy of the TOEFL score sent to the Graduate Admissions Office.

### Return application and admission requirements to:

Augsburg College, CB65, 2211 Riverside Avenue, Minneapolis, MN 55454



## CONTACT INFORMATION

Present address: \_\_\_\_\_  
Street

\_\_\_\_\_

City	State	Zip (postal) code	Country
------	-------	-------------------	---------

County: (Minnesota residents only) \_\_\_\_\_

Preferred phone number: \_\_\_\_\_  Home  Work  Cell  Fax

Phone number 2: \_\_\_\_\_  Home  Work  Cell  Fax

E-mail: \_\_\_\_\_

## RELIGIOUS AFFILIATION *(optional)*

Denomination: \_\_\_\_\_

If Lutheran:  ELCA  Missouri Synod  Other

Congregation: \_\_\_\_\_  
Name City, State

Pastor: \_\_\_\_\_

## FAMILY INFORMATION *(optional)*

### SPOUSE/PARTNER/FAMILY:

\_\_\_\_\_

First name	Middle name	Last name
------------	-------------	-----------

I authorize Augsburg admissions staff to discuss my admission file and status with this person:  yes  no

Have either of your parents earned a bachelor's degree?  yes  no

Have either of your parents earned a master's or professional degree?  yes  no

Have any of your friends, family members, or co-workers attended Augsburg College (including current students)?

\_\_\_\_\_

First name	Last name	Relationship to you	Approx. attendance dates
------------	-----------	---------------------	--------------------------

\_\_\_\_\_

First name	Last name	Relationship to you	Approx. attendance dates
------------	-----------	---------------------	--------------------------

## MORE ABOUT YOU

How did you learn about Augsburg College? \_\_\_\_\_  
\_\_\_\_\_

What most persuaded you to apply to Augsburg College? \_\_\_\_\_  
\_\_\_\_\_

Do you plan to or have you applied to other colleges or universities?  yes  no  
If yes, which colleges or universities? \_\_\_\_\_

Do you plan to file the Free Application for Federal Student Aid (FAFSA)?  yes  no

Will you be taking advantage of a tuition reimbursement or remission program while at Augsburg?  
If yes:  Employer reimbursement  Tuition remission  Other \_\_\_\_\_

Which campus do you plan to attend?  Minneapolis  Rochester

Planned term of entry?  Fall  Winter  Spring Year \_\_\_\_\_

Are you currently employed?  yes  no  
If yes, where? \_\_\_\_\_  
Position (Title): \_\_\_\_\_  
Address: \_\_\_\_\_

Have you ever been convicted of a felony?  yes  no  
If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Have you, or are you currently serving in the Armed Forces of the United States?  yes  no  
If yes, which branch? \_\_\_\_\_  
 Reserve  Active-duty

Previous education  
Please list all schools attended: high schools, colleges, universities, and vocational/technical institutions.

School name and location	Dates of attendance	Degree or credits earned
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

I certify that the information I have given is true to the best of my knowledge. If I am accepted to Augsburg College, I agree to comply with all regulations of the College and to review the Augsburg College Catalog and agree to the terms therein. Information from this form may be used by officials of the College.

Any misrepresentation on the part of the applicant is cause for non-acceptance, cancellation of acceptance, or dismissal from school. All documents submitted in support of the application become the property of the College and are not returnable or transferable.

My signature below indicates that all the information in my application is complete, factually correct, and honestly presented.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

*Augsburg College, as affirmed in its mission, does not discriminate on the basis of race, color, creed, religion, national or ethnic origin, age, gender, sexual orientation, marital status, status with regard to public assistance, or disability in its education policies, admissions policies, scholarship and loan programs, athletic and/or school administered programs, except in those instances where religion is a bona fide occupational qualification. Augsburg College is committed to providing reasonable accommodations to its employees and its students.*

*Augsburg College is registered as a private institution with the Minnesota Office of Higher Education pursuant to sections 136A.61 to 136A.71. Registration is not an endorsement of the institution. Credits earned at the institution may not transfer to all other institutions.*

**AUGSBURG COLLEGE**  
2211 Riverside Ave.  
Minneapolis, MN 55454  
[www.augsburg.edu](http://www.augsburg.edu)

**Graduate Admissions Office**  
612-330-1101  
Campus Box 65  
[MBAinfo@augsbuurg.edu](mailto:MBAinfo@augsbuurg.edu)  
[www.augsburg.edu/mba](http://www.augsburg.edu/mba)

**AUGSBURG  
COLLEGE**