

Information for permanent residents, asylees or refugees who have attended colleges/universities outside of the United States

Thank you for your interest in Augsburg College! We are pleased that you are considering our program. Our goal is to provide every student with exceptional advising, and in an effort to do so, we ask you to supply us with additional information about your previous studies.

Foreign Credential Evaluation

Because you have attended a college/university outside of the United States, you will need to obtain a Foreign Credential Evaluation. *If you studied abroad through a U. S. sponsored program, and your coursework is listed on your U. S. transcript, you will not need to complete this evaluation.* To have your transcript evaluated, please contact one of the services listed below. These organizations will examine your transcript and prepare a report that will help us understand how your international coursework compares to courses in the United States. This report will also allow us to appropriately grant you credit for your previous studies. Augsburg College will accept evaluations performed by either of these agencies. Please request your Foreign Credential Evaluation early as the process may take up to a few months.

Use this checklist as you are completing this process:

- Determine which service you would like to use from the list provided
- Complete their required application form; submit required documents and payment as instructed
- Request a **Course-by Course** evaluation
- Request your evaluation be sent directly to:

Augsburg College
Graduate Admissions Office
Campus Box 65
2211 Riverside Ave
Minneapolis, MN 55454

We require using one of these five services; we recommend the first two.

World Education Services, Inc.

Website: www.wes.org

Bowling Green Station, P.O. Box 5087, New York, NY 10274-5087

Phone: (212) 966-6311 or 800-937-3895, ext. 2

Educational Credential Evaluators, Inc.

ECE Website: www.ece.org

P.O. Box 514070, Milwaukee, WI 53202-3470

Phone: (414) 289-3400

Global Credential Evaluators, Inc.

Website: www.gcevaluators.com

P.O. Box 9203, College Station, TX 77842-9203

Phone: (800) 517- 4754

International Education Research Foundation

Website: www.ierf.org

P.O. Box 3665, Culver City, California 90231-3665

Phone: (310) 258-9451

Foundation for International Services, Inc.

Website: www.fis-web.com

14926 35th Ave West, Suite 210, Lynnwood, WA 98087

Phone: (425) 487-2245

Test of English as a Foreign Language (TOEFL)

Augsburg College requires TOEFL scores for all applicants who have obtained a four-year degree outside the United States. The TOEFL is waived for applicants who have a four-year degree from a U.S. institution with a minimum of two years of successful academic work completed in the U.S. (seven or more courses).

You may visit www.toefl.org to learn more about taking the test. Students have an option to take the Internet-Based Test (IBT) or the Paper-Based Test (PBT). Augsburg requires a minimum score of 100 (IBT) or 600 (PBT). If you need to take the TOEFL, please do so early in the admissions process to ensure that you will have your scores by the application deadline. You should request that your official TOEFL scores be sent directly to:

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If you have any questions, please contact a Graduate Admissions Counselor at 612-330-1101.