

ID	Task Name		Start	Finish	2, '03	Feb 16, '03	Mar 2, '03	Mar 16, '03	Mar 30, '03	Apr 13, '03	Apr 27, '03					
					T	M	F	T	S	W	S	T	M	F	T	S
1	<b>Initiating</b>	✓	<b>Tue 2/11/03</b>	<b>Mon 2/17/03</b>												
2	Kickoff meeting	✓	Tue 2/11/03	Tue 2/11/03												
3	Create Project Charter	✓	Tue 2/11/03	Mon 2/17/03												
4	Charter Signed	✓	Fri 2/14/03	Fri 2/14/03												
5	<b>Planning</b>	✓	<b>Tue 2/11/03</b>	<b>Tue 2/25/03</b>												
6	<b>Create Project Plan</b>	✓	<b>Thu 2/13/03</b>	<b>Tue 2/25/03</b>												
7	Create Scope Statement	✓	Thu 2/13/03	Thu 2/13/03												
8	Create Team Contract	✓	Thu 2/13/03	Thu 2/13/03												
9	Communications Management Plan	✓	Mon 2/17/03	Mon 2/17/03												
10	Create WBS	✓	Thu 2/13/03	Fri 2/14/03												
11	Create Gantt Chart	✓	Mon 2/17/03	Fri 2/21/03												
12	Approve Project Plan	✓	Mon 2/24/03	Tue 2/25/03												
13	<b>Set up Project Web Site</b>	✓	<b>Tue 2/11/03</b>	<b>Thu 2/13/03</b>												
14	Obtain Web Location (URL)	✓	Tue 2/11/03	Tue 2/11/03												
15	Lay Out Web Site	✓	Wed 2/12/03	Thu 2/13/03												
16	<b>Executing</b>	✓	<b>Wed 2/19/03</b>	<b>Mon 4/21/03</b>												
17	<b>Search/Evaluate Web Sites</b>	✓	<b>Wed 2/19/03</b>	<b>Fri 3/7/03</b>												
18	Define Web Site Evaluation Form	✓	Wed 2/19/03	Mon 2/24/03												
19	Perform Web Site Search/Evaluation	✓	Tue 2/25/03	Mon 3/3/03												
20	Created Consolidated Web Site List	✓	Mon 3/3/03	Fri 3/7/03												
21	Identify & assign Primary/Secondary Web Sites	✓	Fri 3/7/03	Fri 3/7/03												
22	<b>Search/Evaluate Templates</b>	✓	<b>Thu 2/20/03</b>	<b>Tue 4/8/03</b>												
23	Create Template Evaluation Form	✓	Thu 2/20/03	Mon 3/3/03												
24	Evaluate Templates from Primary Web Sites	✓	Fri 3/7/03	Thu 3/13/03												
25	Created Consolidated Primary Template List	✓	Fri 3/14/03	Mon 3/17/03												
26	Assess Template List for Voids	✓	Tue 3/18/03	Tue 3/18/03												
27	Determine Top 10 Web Sites	✓	Thu 3/27/03	Mon 3/31/03												
28	Perform Project 2002 Search	✓	Fri 3/28/03	Mon 3/31/03												
29	Review new text for missing templates	✓	Mon 3/31/03	Thu 4/3/03												
30	Rate Top Web Templates not Found in Text	✓	Fri 4/4/03	Tue 4/8/03												

Project: Tempting Date: Mon 4/28/03	Critical		Split		Baseline Milestone		Project Summary	
	Critical Split		Task Progress		Milestone		External Tasks	
	Critical Progress		Baseline		Summary Progress		External Milestone	
	Task		Baseline Split		Summary		Deadline	

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31	<b>Create Report</b>	✓	Tue 3/18/03	Mon 4/21/03												
32	<b>Author First Version</b>	✓	Tue 3/18/03	Mon 3/31/03												
33	Create the Templates Report	✓	Tue 3/18/03	Fri 3/21/03												
34	Deliver to Author	✓	Mon 3/24/03	Mon 3/24/03												
35	Author Editing Time	✓	Mon 3/24/03	Fri 3/28/03												
36	Author First Due Date	✓	Mon 3/31/03	Mon 3/31/03												
37	<b>Final Version</b>	✓	Tue 4/8/03	Mon 4/21/03												
38	Create the Templates Report	✓	Tue 4/8/03	Mon 4/14/03												
39	Deliver to Author	✓	Mon 4/14/03	Mon 4/14/03												
40	Author Editing Time	✓	Mon 4/14/03	Fri 4/18/03												
41	Final Version Due Date	✓	Mon 4/21/03	Mon 4/21/03												
42	<b>Create Special Topics Presentation</b>	✓	Tue 4/8/03	Tue 4/15/03												
43	Research Topic - Remote Teamwork	✓	Tue 4/8/03	Mon 4/14/03												
44	Class Presentation - Remote Teamwork	✓	Tue 4/15/03	Tue 4/15/03												
45	<b>Controlling</b>	✓	Mon 2/17/03	Tue 4/29/03												
46	<b>Team Status Meetings</b>	✓	Tue 2/18/03	Tue 4/29/03												
57	<b>Status Reports</b>	✓	Mon 2/17/03	Mon 4/28/03												
76	<b>Closing</b>	✓	Thu 4/17/03	Tue 4/29/03												
77	Prepare Project Notebook	✓	Thu 4/17/03	Thu 4/24/03												
78	Prepare final project report	✓	Thu 4/24/03	Tue 4/29/03												
79	Write lessons learned	✓	Fri 4/25/03	Tue 4/29/03												
80	Present final project	✓	Tue 4/29/03	Tue 4/29/03												

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	Task		Baseline Split		Summary		Deadline	