

When a student is eligible and comes to register at the Augsburg College Registrar Office (at the Enrollment Center), please bring a printout of the course information **and** class schedule from the ACTC school's web page to attach to the registration forms. If you have an approved ACTC major, please bring a copy of the agreement form.

For **all** business courses at St. Thomas such as ACCT, BLAW, BUSN, ENTR, FINC, MGMT, and MKTG, please email cobundergrad@stthomas.edu and put attn: course prerequisites. In the email explain what prerequisites you have taken and what you wish to take at UST, Dept/course#/section and the UST Business Dept will respond back to you. If they say yes, print it, and attach to the form (as good as a signature).

ACTC CROSS-REGISTRATION REQUEST FORM

AUGSBURG COLLEGE

Name (Last)		(First)		(Middle)	Campus P.O. #	Male <input type="checkbox"/>	Date of Birth
						Female <input type="checkbox"/>	
Student ID#	Social Security #		Phone	Course offered at:			
				<input type="checkbox"/> St Thomas (07) <input type="checkbox"/> St Catherine (04) <input type="checkbox"/> Macalester (05) <input type="checkbox"/> Hamline (03)			
Email Address			@augsborg.edu				
Dept	No	Sect	Course Title	Grade Option	Days	Time	Instructor's Signature (Needed after pre-registration)
Crs Crdt	Pre-requisite		Term: Fall <input type="checkbox"/> Spring <input type="checkbox"/>		Year: _____		
			Have you ever attended this ACTC school before? <input type="checkbox"/> Yes <input type="checkbox"/> No				
I understand that I must attend classes including when there are calendar differences; I have completed all pre-requisites, and I have read and agree to the regulations governing cross-registration (see ACTC web site).						Signature of Student	

OFFICE USE ONLY: _____ Date _____ Date _____ Date _____ Emailed _____ Approved _____ Scheduled	<input type="checkbox"/> Course Description Attached <input type="checkbox"/> Course Schedule Attached
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