

MIS 270 Fall 2008 Syllabus

(Preliminary Version 08/01/09)

INSTRUCTOR: Marc Isaacson

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COURSE MANAGEMENT SYSTEM: Moodle (Site to be available by 8/17/09)

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Classroom: SVE 201 Meeting Times: Tuesdays from 6:00 – 9:00

Important Note: This course will make extensive use of the Moodle Course Management System. Please check Augnet / Moodle for this section of MIS 270 and related course information. I will be adding information, course schedule and initial assignments over the next few weeks. Feel free to contact me if you have any questions or if you are unable to gain access to the Moodle information.

Note: This course is a combined section of both day school and WEC students. Meeting on weeknights (Tuesday), we will have several more classroom sessions than a typical WEC course. This is due to the amount of hands-on computer time it will take us to get acquainted with databases, Access 2007 and our course project. See the course schedule in Moodle for specifics on Tuesday meeting dates during the semester.

OFFICE HOURS:

Before and After Class, by appointment or by email. You're also welcome to contact me during my regular weekday office hours which will be Tuesdays and Thursdays from 10:00 a.m. – Noon. Feel free to contact me by email to arrange other times if needed as I will be on campus quite frequently this fall.

COURSE DESCRIPTION:

This course applies database management systems software capabilities to support the design and implementation of databases and related applications for the purpose of business data management. (Prereq.: MPG3, CSC 160 or strong computer background. Completion of MIS 270 satisfies any requirement for MIS 175)

TEXT / COURSE MATERIALS:

1. New Perspectives on Microsoft Access 2007, Comprehensive
By Joseph Adamski, Kathy Finnegan
ISBN 13: 978-1-4239-0589-9
2. *Additional files / articles to be distributed during class via Moodle*

SUPPLIES AND SOFTWARE: You will need the following software for this course:

- Microsoft Access 2007 (Available on campus lab machines). Check out www.ultimatesteal.com for the lowest price I've found on the MS Office suite which includes Access 2007.
- Microsoft Internet Explorer
- Course Technology Data Disk files (available via the web, will explain options for obtaining in class)

Note: You will also need access to Augnet. If you don't have access, see the IT department on the second floor of Lindell right away.

COURSE OBJECTIVES:

1. Describe the role and function of relational databases in a variety of organizations
2. Demonstrate the skills necessary to utilize the advanced features of Microsoft Access
3. Demonstrate the ability to plan, design and build a business application utilizing the relational database concepts learned in class.

APPROACH: Lectures, focused demonstrations, and hands-on use of microcomputers and database software in Augsburg's Windows-based computer classrooms to solve business problem cases.

POLICIES:

Projects/Homework:

Homework assignments will be collected at the beginning of class. Late assignments will be docked points if not previously approved. If you must miss a class or submit an assignment late, communicate ahead of time. Cooperation among students is encouraged as long as each student physically produces his/her own project (i.e., does all the typing, coding, etc.). Additional homework and quizzes may be added or deleted as necessary.

Academic Honesty:

Do your own work. Reference the Augsburg College Student Handbook for specific details / information on academic honesty violations.

Review Questions and Key Words:

For each tutorial in the textbook, complete the review questions at the end of the chapter and make sure you understand the key words listed at the end of the chapter. You will not turn these in but they are good preparation for the two exams.

Attendance:

It is important that you attend all classes. Please let me know if you must miss class in advance whenever possible. Please give me a list of all classes you expect to miss because of scheduled Augsburg extra-curricular events. You may lose .5 from your final grade for each 3 hour class session you miss without prior approval.

Use of Computer Classroom:

You are encouraged to help each other during class. It is very important that you actively participate in class. You are not permitted to use the computers for work unrelated to class during class hours. Please power off your cell phones during class as they are a distraction to learning for yourself and your classmates.

EVALUATION / GRADING CRITERIA

Homework	35%	4.0	>94%
Exam 1	25%	3.5	88 – 94%
Project	25%	3.0	82 – 88%
Class Participation	5%	2.5	76 – 82%
Presentation	10%	etc.	